

ELMWOOD PARK PUBLIC SCHOOLS

OFFICE OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR

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September 19, 2022

Parent Portal **Important Free and Reduced Electronic Meal** **Application Information**

If you have more than one child in the district, and are applying electronically for Free and Reduced Meals you must first link your children/students on the Parent Portal. See directions to link more than one child below:

How to Link Students on the Parent Portal

- Log into Parent Portal using your **YOUNGEST** child's log in
- You will be prompted to reset your password, if you have not already done so
- In the Parent Portal Home screen, click on the 3 bars located at the top right of the screen
- Navigate to Link/Switch Student option
- *Create a new password for each student you link*
- **Once you link all of your children, you only need to log into your youngest child in order to view your household.**
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Electronic Application Instructions

- Please complete only **ONE (1)** application per household for **all** students attending the Elmwood Park Public Schools
- To complete the application, log on to the parent portal viewing your **youngest** child.
 - Click on "Meal Application" on the left hand side
 - Read all application documents
 - Complete the application, make sure to answer all questions, and
 - check all boxes
 - When finished filling out the application, save & submit to the district
- The district will determine eligibility and notify Parent/Guardian by letter.

FAILURE TO ENTER ALL INFORMATION MAY RESULT IN YOUR APPLICATION BEING DELAYED