



**Elmwood Park Board of Education  
ELMWOOD PARK, NEW JERSEY**

**AGENDA**

**SPECIAL MEETING**

**JULY 7, 2015**

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**A SPECIAL MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD AT 6:00 P.M. IN THE HIGH SCHOOL/MIDDLE SCHOOL MEDIA CENTER, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.**

- A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE
- B. PRESENTATIONS
  - 1. SUPERINTENDENT'S REPORT
  - 2. STATE MONITOR REPORT
- C. PUBLIC COMMENTS – AGENDA ITEMS ONLY
- D. OPEN SESSION: REVIEW OF AGENDA & ACTION TO BE TAKEN ON:
  - 1. PERSONNEL
  - 2. STUDENTS
  - 3. GENERAL
  - 4. BUSINESS (INCLUDES APPROVAL OF RENOVATION OF TRACK AND FOOTBALL FIELD)
- E. PUBLIC COMMENTS – GENERAL
- F. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS
- G. CLOSED SESSION – AS MAY BE REQUIRED
- H. ADJOURNMENT

1. PERSONNEL

A. EMPLOYMENT

- 1) **BE IT RESOLVED** that the Elmwood Park Board of Education, confirm/approve the appointment of **Anthony Grieco**, Acting Superintendent of Schools, for a stipend rate of \$3,976.25 from August 17, 2015 through November 16, 2015 and approves the employment agreement upon review and approval by Ms. Norah Peck, Interim Executive County Superintendent of Schools for Bergen County.
  
- 2) Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the board of education confirm/approve the **appointments** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective through for the 2015/2016 School year, pending the results of a fingerprint check\*:

NAME	POSITION	UPC#	SALARY	LOCATION	EFFECTIVE DATE
Alexandra Burke	Elementary Music Teacher	TCH.05.MUSIEL.01 11-120-100-101-05-909-00	MA Step 1 \$49,860	Gilbert Gantner Sixteenth	September 1, 2015
Pauline Assia	LAL Teacher	TCH.11.LALI.MS.04 11-130-100-101-11-003-00	BA + 30 Step 2 \$50,360	Memorial Middle School	September 1, 2015
Jaime Caruso	Elementary School Nurse	TCH.02.NURS.NA.01 11-1000-213-100-02-000-00	BA Step 4 \$51,610	Gantner Avenue	September 1, 2015
Adam Neurohr-Pierpaoli	Mathematics Teacher	TCH.01.MATH.HS.04 11-140-100-101-01-008-00	BA Step 4 \$51,610	Memorial High School	September 1, 2015
Olivia Wilson	Speech Therapist	TCH.05.SPCH.NA.02 11-000-216-100-05-000-00	MA Step 1 \$49,860	Gantner Avenue	September 1, 2015

\*Pending EPEA Negotiations

B. RESIGNATION

N/A

C. RETIREMENT

N/A

D. COACHES /STIPEND

1) Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular activity/student activity position for the 2015/2016 school year, as listed in the categories below:

*Middle School Extra Curricular Activities as per Attached*

2) Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular activity/student activity position for the 2015/2016 school year, as listed in the categories below:

*High School Extra Curricular Activities as per Attached*

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3) Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular activity/student activity position for the 2015/2016 school year, as listed in the categories below:

*High School Coaching Staff as per Attached*

E. APPOINTMENT of AIDES

N/A

F. SUBSTITUTES

N/A

G. TRANSFER

N/A

H. VOLUNTEER

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

N/A

K. WORKSHOP/TRAINING

N/A

L. STUDENT TEACHING OBSERVATION/PRACTICUM

N/A

M. PARAPROFESSIONALS

N/A

N. EMPLOYEE CONTRACTS

N/A

O. JOB DESCRIPTIONS

N/A

P. GENERAL

N/A

Motion of: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Consent Vote on items: PA1-PD3

	KC	DD	DG	KP	PS	DW	SZ	JF	LG
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on July 7, 2015.

\_\_\_\_\_  
John DiPaola, Board Secretary/Business Administrator

2. STUDENTS
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1) Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the board of education confirm/approve *out of district placement(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private/Public Schools for Students with Disabilities for the 2015/2016 school year as indicated:

SID	SCHOOL NAME	DATES	TOTAL TUITION
104920	Sage Day	6/29/15 to 7/31/15	\$3,000.00
407	Benway School	9/3/15 to 6/24/16	\$63,513.81
253	Shepard School	9/2/15 to 6/23/16	\$53,249.34
104260	Chapel Hill Academy	7/1/15 to 8/11/15	\$9,390.00
		9/3/15 to 6/21/16	\$56,340.00
571	Chapel Hill Academy	7/1/15 to 8/11/15	\$9,390.00
		9/3/15 to 6/21/16	\$56,340.00
223	HoHoKus School	9/8/15 to 6/22/16	\$10,065.00
108024	Westbridge Academy	7/6/15 to 7/27/15	\$6,345.12
		9/9/15 to 6/23/16	\$72,968.88

NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION.

2) Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the board of education confirm/approve the following *professional service providers* for the delivery of special education services to district students for the school year 2015/2016 school year as indicated:

PROVIDER NAME	SERVICE/EVALUTION	COST	DATES
Lindamood-Bell Learning	one-to-one instruction (107166)	Not to exceed \$24,000.00	6/29/15 to 9/29/15

NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION.

3) Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the Board of Education *ratify the agreement with Paterson School District regarding McKinney-Vento in the amount of \$39,099.45* for the school year 2014-2015.

Motion of: \_\_\_\_\_

Second by: \_\_\_\_\_

Consent Vote on items: S1 to S3

	<b>KC</b>	<b>DD</b>	<b>DG</b>	<b>KP</b>	<b>PS</b>	<b>DW</b>	<b>SZ</b>	<b>JF</b>	<b>LG</b>
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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\_\_\_\_\_  
John DiPaola, Business Administrator/Board Secretary

3. GENERAL

G1. Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/event/fundraiser/etc.* requests for the 2015-2016 school year as listed below:

School Activity	Loc./ Sch.	Date/Time	Participants	Adm./Teach. Coach/Advis.
Adopt a Classroom Website. People will donate on the web site to fund specific classroom purchases. The funds would be used to purchase science & classroom equipment & supplies.	MS	9/1/15 – 6/30/16	Ms. Harris-Wisneski's Sci. Classes, Gr. 6-8	Ms. Harris-Wisneski
2015-2016 Marking Periods Awards Ceremonies	Gantner	2 <sup>nd</sup> Marking Period Wed., 2/3/16 3 <sup>rd</sup> Marking Period Wed., 4/20/16 4 <sup>th</sup> Marking Period Thurs., 6/16/16 5 <sup>th</sup> Grade Graduation Mon., 6/20/16	All Students and Families	Mr. Rhodes

G2. Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the Board of Education confirm/approve the Memorial Middle School *School Improvement Plan* for the 2015-2016 school year.

G3. Mr. Anthony Grieco, Acting Superintendent of Schools, recommends that the Board of Education confirm/approve *Jag Physical Therapy* to be used when an Elmwood Park certified athletic trainer is not available for the 2015-2016 school year.

Motion of: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Consent Vote on items: G1-G3

	KC	DD	DG	KP	PS	DW	SZ	JF	LG
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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John DiPaola, Business Administrator/Board Secretary

## 4. BUSINESS

### **B. Business General**

#### **BG1. Use of Facilities - Approvals**

BE IT RESOLVED: that, upon the recommendation of the acting superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy #7510.

#### **BG2. Use of Facilities – Approvals – Outside Organizations**

BE IT RESOLVED: that, upon the recommendation of the acting superintendent and business administrator, the Elmwood Park Board of Education approves the requests for Use of School Facilities from outside organizations, per Board Policy #7510.

#### **BG3. Dual Use of Educational Space – Media Center at 16<sup>th</sup> Avenue School**

WHEREAS, the Elmwood Park Public School District has a need for Basic Skills space to accommodate students as a result of no extra space or classrooms at Sixteenth Avenue Elementary School; and

WHEREAS, the district submitted documentation to the New Jersey Department of Education and, as a result will submit, as per N.J.A.C. 6A:26-8.1, a temporary substandard application for change of use to the Bergen County Executive Superintendent of Schools; and

BE IT RESOLVED, that the Elmwood Park Board of Education approves and authorizes the Board Secretary/Business Administrator and Superintendent of Schools to execute appropriate documentation for submission to the Bergen County Executive Superintendent of Schools.

Motion of: \_\_\_\_\_  
 Seconded By: \_\_\_\_\_

Consent Vote on items: BG1-BG3

	KC	DD	DG	KP	PS	DW	SZ	JF	LG
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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 John DiPaola, Business Administrator/Board Secretary

**L. Legal**

**L1. Approve Change Order GC-02 Daskal Construction**

BE IT RESOLVED: that the Elmwood Park Board of Education approves Daskal change order GC-02 for asbestos removal at Memorial HS/MS per the attached.

**L2. New Jersey Non-Public School Services 2015-2016**

Technology Initiative  
 Auxiliary and Remedial Services  
 Nursing Services  
 Textbooks

WHEREAS, that the Elmwood Park Board of Education accept the agreement for the 2015-2016 school year, between the Elmwood Park Board of Education and St. Leo's School, to contract for the furnishing of goods and services pursuant to State guidelines for the Technology Initiative, Auxiliary and Remedial Services (Chapter 192 and 193), Nursing Services and Textbooks under the terms and conditions set forth below, the parties agree as follows:

The Elmwood Park Board of Education will:

- Act as a liaison with the nonpublic school principals;
- Hold the required annual conference;
- Order equipment, services and supplies identified through the annual conference within two weeks after items have been agreed upon;
- Not reimburse the non public school directly;
- Facilitate the coordination of all services.

The Nonpublic School will:

- Label all equipment Property of the Elmwood Park Board of Education;
- ~~Maintain an inventory of all equipment purchased;~~
- Use the Elmwood Park Board of Education purchase order process to purchase all equipment, services, and supplies;
- Participate in the annual conference.

**L3. Re-appoint Brown & Brown as Broker and approve Student Accident Insurance Carrier**

BE IT RESOLVED: that the Elmwood Park Board of Education does hereby approve the re-appointment of Brown and Brown as its Insurance Broker for Student Accident Insurance for the 2015-2016 school year.

BE IT FURTHER RESOLVED:

that the Elmwood Park Board of Education approve as per the recommendation of Brown and Brown to contract with Monarch Management for Student Accident Insurance for the 2015-2016 School Year at a cost of \$139,383.

**L4. Re-appoint Pomptonian as Food Service Management Company 2015-16 School Year**

BE IT RESOLVED: that the Elmwood Park Board of Education does hereby approve and award a contract for School Food Service Management for the 2015-16 school year, to Pomptonian, a New Jersey Corporation, located at 3 Edison Place, Fairfield, NJ 07004-3511; it is the recommendation of the Business Administrator that the Elmwood Park Board of Education award the contract to Pomptonian, subject to the following contractual provisions:

The Food Service Management Company (hereinafter referred to as the "FSMC") shall receive, in addition to the costs of operation, a fee of \$.1191 per reimbursable meal and meal equivalent to compensate the Food Service Management Company for administrative and management costs. This fee shall be billed monthly as a cost of operation. The Local Education Agency guarantees the payment of such costs and fee to the Food Service Management Company.

Total meals are calculated by adding reimbursable meal pattern meals (breakfast, lunch and after school snack meals) served and meal equivalents. The number of School Breakfast Program, After School Snack Program, and National School Lunch Program meals served to the children shall be determined by actual count. Cash receipts, other than from Sales of National Lunch Program and School Breakfast Program meals and After School Snack Program meals served to the children, shall be divided by \$2.75 to arrive at an equivalent meal count. The per meal management fee of \$.1191 will be multiplied by total meals.

FSMC guarantees that District shall receive an annual financial return of One Hundred Thousand Dollars (\$100,000.00) for the 2015-2016 school year.

This guarantee is contingent upon the guarantee requirements as stated below.

1. Minimum of 161 serving days in the High School, 161 serving days in the Middle School and 165 serving days in the Elementary schools
2. Adoption of recommended Student Lunch Price List and Faculty Lunch Price List
3. Reimbursement rates are not less than the previous year
4. Value of USDA donated foods is not less than the previous year
5. Enrollment remains constant
6. The LEA is responsible for kitchen equipment maintenance and repair, and cleaning of floors in dining room and kitchen area
7. No change in school policy that significantly affects operating revenue or expense
8. A special dietary policy for an individual or group that results in an extraordinary expense will be recorded separately
9. A change in Federal or State regulation that was not in effect at the conclusion of the previous school year that impacts cafeteria operating revenue or expense will be separate. The FSMC will calculate the effect of any change to the LEA's operating performance and adjust the guarantee by the actual amount of the change
10. Any change in cost that results from the implementation of the Affordable Healthcare Act will be separate from the guarantee.
11. The Offer versus Serve policy is maintained
12. No competitive sales during cafeteria operating hours
13. Based on the Labor Schedule submitted
14. FSMC will serve only Thumann's deli products at the secondary schools.
15. Whole muscle meat chicken will be served in the Grilled Chicken in the Grilled Chicken Caesar Salads at all schools.

16. The following variable LEA expenses charged to the Food Service budget by the LEA must be identified and capped so as not to exceed the following amounts:

- Ongoing contract monitoring in the amount of \$ 12,000
- Annual Point-Of-Sale System service and system maintenance fees of \$2,000

Motion of: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Consent Vote on items: L1-L4

	KC	DD	DG	KP	PS	DW	SZ	JF	LG
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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\_\_\_\_\_  
John DiPaola, Business Administrator/Board Secretary

**L5. Approval of award of Bid for Track and Field Renovation**

BE IT RESOLVED: that the Elmwood Park Board of Education approve to award the bid for the Track and Field Renovation at Memorial HS/MS to Dakota, the lowest bid in the amount of \$1,680,460.00, as per bids received July 2, 2015.

Listed below are the bids:

<b>Company</b>	<b>Bid Amount</b>
Dakota	\$1,680,460.00
JC Landscape Construction	\$1,974,146.00
Applied Landscape Tech.	\$1,998,040.00

**L6. Approval to extend Construction & Administration Services**

that the Elmwood Park Board of Education approve to continue Construction and Administrative Services with Boswell Engineering for the High School Track and Field Renovation and Improvement Project at a maximum fee of \$115,000.

Motion of: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Consent Vote on items: L5-L6

	<b>KC</b>	<b>DD</b>	<b>DG</b>	<b>KP</b>	<b>PS</b>	<b>DW</b>	<b>SZ</b>	<b>JF</b>	<b>LG</b>
<b>AYE</b>									
<b>NAY</b>									
<b>ABSENT</b>									
<b>ABSTAINED</b>									
<b>RECUSED</b>									

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\_\_\_\_\_  
John DiPaola, Business Administrator/Board Secretary

2015-2016

MIDDLE SCHOOL

EXTRACURRICULAR ACTIVITIES POSITIONS

POSITION	NAME	STEP	SALARY
<b>CLUB ADVISORS</b>			
Musical Production Advisor– M.S.	M. Matsko	1	2108
Assistant Musical Production Advisor – M.S	L. Sastre	1	1057
Musical Conductor Advisor – M.S.	D. Bender	1	2108
Assistant Band Director/ Musical Coordinator – M.S.	A. Burke	1	2108
Band Director – M.S.	D. Bender	1	3801
Color Guard- H.S/M.S.	TBD	1	2108
Student Congress Advisor– M.S.	K. Stanczak	1	881
National Jr. Honor Society	L. Cuocci		
Yearbook Advisor – M.S.	M. Nicolosi	1	3072
Newspaper- M.S.	B. White	1	2108
6 <sup>th</sup> Grade Advisor	C. Buffa	1	881
7 <sup>th</sup> Grade Advisor	M. Pucella	1	881
8 <sup>th</sup> Grade Advisor	L. Rodriguez	1	881
Friday Detention – M.S.	All Certificated Staff	Per Diem	90
Friday Detention Substitutes- M.S.	All Certificated Staff	Per Diem	90
Am Hall Monitors – M.S. (2)	1) C. Buffa	1	2116
	2) T. Martone	1	2116
	3) P. Longaker	1	2116
Debate Club (Mock Trial) – M.S.	F. Lucibello	1	881
Digital Media– M.S.	A. Amato	1	881

2015-2016

HIGH SCHOOL

EXTRACURRICULAR ACTIVITIES POSITIONS

POSITION	NAME	STEP	SALARY
<b>CLUB ADVISORS</b>			
Spanish Honor Society – H.S.	R. McNeil	1	881
Italian Honor Society – H.S.	G. Vitamia	1	881
Musical Production Advisor – H.S.	M. Matsko	1	2108
Assistant Musical Production Advisor H.S.	TBD	1	1057
Musical Conductor Advisor – H.S.	D. Bender	1	2108
Band Director – H.S.	D. Bender	1	3801
Color Guard- H.S/M.S.	TBD	1	2108
Assistant Band Director/ Musical Coordinator – H.S.	A. Burke	1	2108
National Honor Society Advisor-- H.S.	I. McCrone	1	881
Student Congress Advisor-- H.S.	V. Alfonso	N/A	881
Peer Group Advisor – H.S.	R. Hevner	N/A	881
Yearbook Advisor – H.S.	C. Keeser	2	3558
Art Club– H.S.	S. Bush	N/A	881
Photography Club– H.S.		N/A	881
Stem Club– H.S.	T. Soto	N/A	881
Multicultural Club– H.S.	S. Pace	N/A	881
Computer Club– H.S.	M. Cordero	N/A	881
9 <sup>th</sup> Grade Advisor	T. Cannon	N/A	881
10 <sup>th</sup> Grade Advisor	V. Pareja	N/A	881

11 <sup>th</sup> Grade Advisor	D. Schmitt	N/A	1180
12 <sup>th</sup> Grade Advisor	V. Alfonso	N/A	2000
Friday Detention – H.S.	All Certificated, Staff	Per Diem	90
Friday Detention Substitutes – H.S.	All Certificated Staff	Per Diem	90
Debate Club (Mock Trial) – H.S.	J. Stankus	1	881
Math League Club Advisor – H.S.	M. Barilari	1	881
HS Newspaper Advisor – H.S.	C. Michels	1	2108
SADD– H.S.	J. Merheb C. Keeser	1	TBD
Anime– H.S.	M. Borchers	1	881
Volunteer Club – H.S.	D. Popowich	1	881
Summer Weight Room Manger	T. Mulligan	N/A	2411
Equipment Manager	D. Kuehne	N/A	5248
A.M. Hall Monitors (2)	1) S. Bush	1	2116
	2) R. Hevner	1	2116

**2015-2016**  
**EXTRACURRICULAR ATHLETIC POSITIONS**

POSITION	NAME	STEP	SALARY
<b>FOOTBALL</b>			
Head Coach	Tommy Mulligan	1	8082
First Assistant	Matthew Jimenez	1	6049
Assistant	Kyle Crow	4	6478
Assistant	Eugene Pinkney	4	6478
Assistant	Steve Serra	2	Approved 6/23
<b>WRESTLING</b>			
Head Coach	Todd William	3	8082
Assistant Coach	Tom Mulligan	1	5751
<b>BASKETBALL (BOYS)</b>			
Head Coach	Kevin Tuohey	3	8082
Assistant (JV)	Steve Herget	1	4583
Assistant (Frosh)	Kashiff Foster	1	4583
Assistant MS	Kyle Crow	4	6328
<b>BASKETBALL (GIRLS)</b>			
Head Coach	Kimberly Tanis	4	10,051
Assistant (JV)	Danielle Rohe	1	4583
Middle School	Arthur Zilz	4	6328
<b>SOCCER (Boys)</b>			
Head Coach	Jan Andras	1	5751
Assistant (JV)	Kevin Tuohey	4	6328
<b>SOCCER (Girls)</b>			
Head Coach	Samantha Rodriguez	3	8082
Assistant	Michele Ercolano	1	4583
<b>BASEBALL</b>			
Head Coach	Kyle Crow	2	7213
Assistant	Zach Smithlin (OD)	2	5168
Assistant (JV)	Michael Siciliano	1	4583
<b>SOFTBALL</b>			
Head Coach	Jacklyn Vanore	2	7213
Assistant	Kevin Tuohey	3	5751
Assistant (JV)	Artie Zilz	3	5751

<b>TRACK (Boys &amp; Girls)</b>			
<b>Head Coach</b>	VACANT	2	7213
Assistant	VACANT	1	4583
<b>VOLLEYBALL</b>			
<b>Head Coach</b>	Elke Voigt (OD)	4	9130
Assistant	Arthur Zilz	4	6328
Equipment Manager	David Kuehne	N/A	5248
Summer Weight Room	Thomas Mulligan	N/A	2411
Cheerleading Advisor - Varsity (Fall) – H.S.	T. Soto	1	1778
Competition Cheerleaders Advisor	Janine O’Neill (OD)	3	2262
Volunteer	Jessica Rosado		