



**Elmwood Park Board of Education
ELMWOOD PARK, NEW JERSEY**

AGENDA

WORK MEETING

December 17, 2013

A WORK MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 6:30 P.M. IN THE FACULTY CAFETERIA AT MEMORIAL MIDDLE/HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

- A. OPENING: ROLL CALL, SUNSHINE STATEMENT
- B. OPEN SESSION: REVIEW OF REGULAR AGENDA
 - 1. PERSONNEL
 - 2. STUDENTS
 - 3. GENERAL
 - 4. BUSINESS
- C. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS
- D. PUBLIC COMMENTS
- E. CLOSED SESSION – AS MAY BE REQUIRED
- F. ADJOURNMENT



**Elmwood Park Board of Education
ELMWOOD PARK, NEW JERSEY**

AGENDA

REGULAR MEETING

December 17, 2013

HAPPY WINTER BREAK

A REGULAR MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING IMMEDIATELY FOLLOWING THE WORK MEETING IN THE **HIGH SCHOOL AUDITORIUM, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.**

- A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE
- B. COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – Jeffrey Bliss, Auditor (Lerch, Vinci & Higgins)
- C. PUBLIC COMMENTS – CAFR REPORT ONLY
- D. SUPERINTENDENT’S REPORT: a. Students of the Month
- E. PUBLIC COMMENTS – AGENDA ITEMS ONLY
- F. OPEN SESSION: REVIEW OF REGULAR AGENDA
 - 1. PERSONNEL
 - 2. STUDENTS
 - 3. GENERAL
 - 4. BUSINESS
- G. PUBLIC COMMENTS – GENERAL
- H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS
- I. CLOSED SESSION – AS MAY BE REQUIRED
- J. ADJOURNMENT

ACKNOWLEDGEMENTS

Dr. Richard D. Tomko, Superintendent of Schools, congratulates and recommends that the board of education acknowledge the *achievement(s)* of the following students for being selected as *Students of the Month* for November, 2013.

GILBERT AVENUE SCHOOL

STUDENT NAME

GRADE

Kirsten Marcelin	K
Eryk Zielinski	K
Alyssa Leigh Pestano	K
Brandon Rego	1
Miranda Zaccone	1
Aanika Singireddy	1
Stephanie Diaz	2
Zeniah Karim	2
Brianna Rizzuto	3
Nyasia Davis	3
Michael Lombardo	3
Kaya Augustyniak	4
Paris Correa	4
Michelle Piereschi	5
Mari Lomidze	5
Jaiden Logothetis	5

GANTNER AVENUE SCHOOL

STUDENT NAME

GRADE

Joshua Rosadio	K,1
Yacoub Hasan	K
Jaycie Alonzo	K
Emma Kabous	K
Alexander Soltys	1
Mariam El Filali	1
Viktoria Stojceski	2
Amanda Tapia-Matos	2
Andrew McKenna	2,3,4
Brandon Meneses	3
Noelle DesRuisseau	3
Hassan Baig	3,4
Madaline Neal	4
Natalia Latawicz	4
Mya Pena	5
Skyler DesRuisseau	5
Tatiana Cobian	4&5

SIXTEENTH AVENUE SCHOOL STUDENT NAME GRADE

AM Halley Quiros PM Hala Okasha	PreK
AM Moad Aglaguel PM Miguel Aponte	PreK
Asher Milligan	PreK
Omar Asfour	K-2
Emily Tran	K-2
Ahmet Gunes	K
Sabrina Fuentes	K
Javier Villalobos	K
Justin Polanco	1
Jay Patel	1
Dominick Pieciak	1
Johnny Rosada	2
Reyam Aklaralleh	2
Treasure Harris-Drakeford	2
Madeline Shortway	3
Anthony Martino	3
Veronica Kalinowski	3
Zoey Cooke	3-5
Evelio Velez	4
Melanie Fajardo	4
Angela Castillo	4
Chaz Bender	5
Naeema Shaikh	5

MEMORIAL MIDDLE SCHOOL STUDENT NAME GRADE

Alyssa Cornejo	6
Michael Smith	7
Alexandra Trochim	8

MEMORIAL HIGH SCHOOL STUDENT NAME GRADE

Ivan Arias	9
Nicole Laskowski	10
Victoria Stec	11
Piotr Szczachor	12

1. PERSONNEL

A. EMPLOYMENT

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointments* of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective through for the 2013/2014 School year, pending the results of a fingerprint check:

NAME	POSITION	UPC#	SALARY	LOCATION	EFFECTIVE DATE
Ann Marie Muttel	Medical Leave Replacement Grade 2	TCH.03.ELEMLE.EL.07 11-120-100-101-03-000-00	Step 1 BA \$46,360 (Per Diem) No Benefits	Gilbert Avenue	December 18, 2013
Rachel Charney	Maternity Leave Replacement Grades 6-8 Science	TCH.11.SCINM.MS.03 11-130-100-101-11-012-00	Step 1 MA \$49,860 (Per Diem) No Benefits	Memorial Middle School	December 18, 2013

B. RESIGNATION

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *accept* the following employee resignation pursuant to N.J.S.A. 18A:26-10;18A:28-8; and Board of Education Policy 3141 for the 2013/2014 school year:

Name	Position	UPC	Location	Effective Date
Dana Arose	Teacher Aide	AIDE.02.RRC.NA.01 11-213-100-106-02-000-00	Gantner Avenue	December 6, 2013
Vanessa Martinez	One to One Aide	AIDE.04.1TO1.NA.18 11-000-217-100-04-909-00	Sixteenth Avenue	December 6, 2013

C. RETIREMENT

N/A

D. COACHES/STIPEND

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular activity, student activity position for the 2013/2014 school year, as listed in the categories below:

Name	Position	Salary	UPC #	Location	Effective Date
Marlene Matsko	Head Musical Director	Step 3 \$3,072	061-11 11-401-100-100-01-061-00	Middle School	2013/2014 School Year
Kristen Ellerthorpe	Assistant Musical Director	Step 1 \$1,057	061-12 11-401-100-100-01-061-00	Middle School	2013/2014 School Year
Chelsea DiDiego	Musical Conductor	Step 1 \$2,108	061-13 11-401-100-100-01-061-00	Middle School	2013/2014 School Year

E. APPOINTMENT of AIDES

N/A

F. SUBSTITUTES

N/A

G. TRANSFER

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **transfer** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A.18A:16-1, for the 2013/2014:

	Position	Current UPC	New UPC	From	To	Effective Date
Karin Toscano	Teacher	TCH.02.SPEC.EL.01 11-204-100-101-02- 000-00	TCH.03.SPEC.EL.02 11-000-240-105-03- 000-00	Gantner Avenue	Gilbert Avenue	January 2, 2014
Stephanie Edwards	Teacher	TCH.03.SPEC.EL.02 11-000-240-105-03- 000-00	TCH.02.SPEC.EL.01 11-204-100-101-02- 000-00	Gilbert Avenue	Gantner Avenue	January 2, 2014

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve **Maternity/Disability**, for:

NAME	SCHOOL	POSITION	FROM	TO
Robin Ran	Gilbert Avenue	Kindergarten Teacher	December 2, 2013	March 2, 2014
Lisa Acinapura	Sixteenth Avenue	Social Worker	January 9, 2014	January 12, 2015
Lindsay Gawrylo	Gilbert Avenue	Grade 3 Teacher	March 1, 2014	September 1, 2014

K. WORKSHOP/TRAINING

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following request for the 2013/2014 school year, for the following employee's to attend workshops:

NAME	POSITION	DATE	SUBSTITUTE REQUIRED	COST	ACTIVITY	LOCATION
Mynda D'Andrea	Middle School LAL Teacher	November 20, 2013 January 13, 2014 March 17, 2014 June 4, 2014	No	None	Positive Behavior Support in Schools (Mandated by R.A.C.)	Mahwah, NJ
Caleb Rhodes	Director of Testing	December 18, 2013 9:00 a.m.	No	None	Standards, Assessment, and iPad	New York, NY
Caleb Rhodes	Director of Testing	December 18, 2013 1:00 p.m.	No	None	Enhancing and Learning in Science Technology, Engineering and Math (Stem	New York, NY
David Warner	Principal Memorial High School	January 8, 2014	No	None	New Jersey Leadership Summit- Creating Success for all Students- Transition to Common Core	Monroe Township
Karin Toscano	Special Education Teacher	January 15, 2014	Yes	\$225.00 To be paid with funds from NCLB grant, Title IIA	Effectively Dealing with Disruptive Students: Practical, Classroom-Proven Techniques	Newark, NJ
Caleb Rhodes	Director of Testing	January 22, 2014	No	None	District Coordinator Training for the High School Proficiency Assessment (HSPA)	Whippany, NJ
Corinne DiMartino	Assistant Principal Middle School	February 25, 2014	No	None	Developing Strong Formatting Assessment Plan that Informs Instruction Across all Content Areas	West Orange, NJ

L. STUDENT TEACHING OBSERVATION/PRACTICUM

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the student teaching observations as listed below:

Name	School	From	To	Teacher	Subject
Monika Lasocha (Ramapo College)	High School	January 20, 2014	May 2, 2014	Regine Hevner	LAL
Jasmine Catala (Caldwell College)	Gilbert Avenue	January 27, 2014	May 1, 2014	Virginia Cheung	Grade 3
Katherine Demeski (William Paterson)	Gantner Avenue	February 3, 2014	May 1, 2014	Alison DiScola	Grade 2

M. PARAPROFESSIONALS

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* paraprofessional appointment, as listed below, pending the results of a fingerprint check:

Name	Position	School	Effective Date
Matthew Dare	Boys Basketball	Memorial Middle School	2013-2014 Season
Matthew Dare	Boys Baseball	Memorial Middle School	2013-2014 Season

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

N. EMPLOYEE CONTRACTS

N/A

O. JOB DESCRIPTIONS

N/A

P. GENERAL

N/A

Motion of: _____

Seconded By: _____

Consent Vote on items: PA1 – PM1

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

Wayne Demikoff, Interim Board Secretary/Business Administrator

2. STUDENTS

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *professional services providers* for the delivery of special education services to district students for the school year 2013/2014 school year:

PROVIDER NAME	SERVICE/EVLAUTION	COST	DATES
Dr. Andre Francois, Ph.D. The Bilingual Child Study Team	Bilingual Speech Evaluations	\$1,000.00 per evaluation	12/17/13 to 6/20/14
The Bridge Program at Reed Academy	Initial Assessment for ABA Services (107171)	\$250.00 per hour for 4 hours	12/2/13 to 12/20/13
Dr. Lorenzo Puertas Psych-ed Services, Inc.	Speech Services (69)	\$125.00 per hour	12/18/13 to 6/20/14

NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION.

Motion of: _____
 Seconded by: _____
 Consent Vote on items: S1

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copy of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

 Wayne Demikoff, Interim Board Secretary

(seal)

3. GENERAL

G1. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request for the 2013-2014 school year as listed below:

School Activity	Loc./ Sch.	Date/Time	Participants	Adm./Teach. Coach/Advis.
Science Academy Field Trip - Cold Spring Harbor Lab. DNA Learning Center West. Students attend DNA Restriction Analysis Lab.	5 Delaware Dr., Lake Success, NY	Wed., 4/9/14 7:30 am – 3:00 pm	Sci. Acad. Students	Ms. Gale
SADD Club NJ Food Drive. Students sort/assemble food/outfits for families in need.	Hillsdale Food Bank, 31 Evans Terminal, Hillside, NJ	Thurs., 12/19/13 9:00 am – 1:30 pm	Sadd Club Students	Ms. Merheb
Collection of suggested “Wish List” gifts for the Children’s Home in Mount Holly.	MS	Mon., 12/2/13- Sun., 12/15/13	Gr. 6-8	Ms. Matsko
Co-ed Volleyball Tournament. Students pay \$3 to participate. Money raised to benefit volleyball team.	HS Grass Field	May 2014 After School	EP Volleyball Team, students	Mr. Zilz Ms. Voigt
Candy Sale. Students sell candy to raise money for the volleyball progr.	HS	Feb. 2014	EP Volleyball Team	Ms. Voigt
HS Volleyball will hold Open Gym for females interested in volleyball.	HS Gym	Sun. in Jan., Feb. & March 2014 (Except 1/12, 1/26 & 2/23) 9:00 am – 12:00 pm	EP Volleyball Team, female stud.	Mr. Zilz Ms. Voigt
Jr. Crusader Wrestling Program Practices	16th Gym	Mon., Wed., Thurs., Dec. 2013-Feb. 2014 6:00 pm – 8:30 pm	Jr. Crusader Wrest. Progr. Members	Mr. Luciano
Science Fair	Gantner	Wed., 1/29/14 & 2/12/14 (10:00 am – 11:00 am)	Gr. 2 & 3	Ms. Rosenberg
HS/MS Assembly - Educational Presentation on Depression, Suicide Prevention, Stress Reduction sponsored by the Ganley Foundation	HS Auditorium	Wed., 2/26/14 MS 9:15–10:30 am HS 10:50 am – 12:05 pm	HS & MS	Ms. Leva
HS Debate Club/Mock Trial Members Trip to Hackensack Court House for the mock trial	10 Main Street Hackensack, NJ	Wed., 1/8/14, 1/15/14 & 1/22/14 4:00 pm – 7:30 pm	HS Debate Club/Mock Trial Memb.	Mr. Stankus
Phillipines Relief Fundraiser. Student craft fundraiser/proceeds help with disaster relief in the Phillipines.	16 th	Wed., 1/8/14 – Fri., 1/10/14 9:00 am – 3:00 pm	Gr PreK – 5	Ms. Montone
EP United Youth Soccer - Girls. Coach Fakhoury must supply us with liability Insurance before Jan. 1, 2014.	Gilbert Gym	Sun. 1/5/14-3/2/14 12:00 pm – 2:00 pm	EP United Youth Soccer U-14 Girl Members	Mr. Fakhoury

EP United Youth Soccer - Boys. Coach Fakhoury must supply us with liability Insurance before Jan. 1, 2014.	Gilbert Gym	Sun. 1/5/14-3/2/14 10:00 am – 12:00 pm	EP United Youth Soccer 9 yrs. old and under Boy Members	Mr. Fakhoury
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Motion of: _____

Seconded by: _____

Consent Vote on item(s) G1:

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

Mr. Wayne Demikoff
Interim Board Secretary

(seal)

4. BUSINESS

M. Approval of Minutes

M1. BE IT RESOLVED: that the minutes of the following meeting be approved:

Work Meeting/Regular Meeting – November 26, 2013

Motion of: _____

Seconded by: _____

Consent Vote on item: M1

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

Wayne Demikoff, Interim Board Secretary

F. Financial

F1. Financial Reports

BE IT RESOLVED: that the Board of Education accepts the September 2013, financial report, as submitted, which include the monthly Board Secretary’s Report and the Treasurer of School Monies report for the respective month endings. The Board notes that the Secretary’s and Treasurer’s Reports are in balance for the cash receipts and disbursements for the respective month endings.

Pursuant to N.J.A.C. 6A:23-2.11(c)3, the Board of Education Secretary certifies that as of September 2013, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

BE IT FURTHER RESOLVED:

Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Board of Education Secretary certifies that as of September 2013, after review of the District’s monthly financial reports no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

F2. Confirmation of Bills and Warrants- 2013-2014

BE IT RESOLVED: that, based upon the recommendation of the superintendent and interim business administrator, the bills payable by check numbers 18483 through 18605, totaling \$932,622.72, and wire transfer totaling \$950,448.82, from Spencer Savings Bank Board of Education General Account, which were reviewed by Finance Committee, be confirmed for payment.

F3. Payroll Confirmation

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the interim board secretary/business administrator in issuing the payroll for November 15, 2013, and November 29, 2013, in the total amount of \$1,529,605.08.

F4. Submission of the Comprehensive Annual Financial Report and Correction Action Plan

BE IT RESOLVED: that the Elmwood Park Board of Education does hereby acknowledge the receipt, review and evaluation of the Comprehensive Annual Financial Report and Corrective Action Plan for the period ending June 30, 2013, and authorizes the Interim Board Secretary to reflect subject same in the minutes of this meeting.

Motion of: _____
Seconded by: _____

Consent Vote on item: F1-F4

	KC	JF	JP	KP	AR	PS	LG	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

Wayne Demikoff, Interim Board Secretary

BG. Business General

BG1. Use of Facilities - Approvals

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy #1330.

BG2. Use of Facilities – Approvals – Outside Organizations

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities by outside organizations, per Board Policy #1330.

Motion of: _____
 Seconded by: _____

Consent Vote on items: BG1-BG2:

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolutions adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

 Wayne Demikoff, Interim Board Secretary

H. Harassment, Intimidation & Bullying

H1. BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby affirm the Superintendent’s decision on Harassment, Intimidation and Bullying case: 13/14-050-01 (HIB Hearing);
 13/14-060-03;
 13/14-060-04;
 13/14-060-05

Motion of: _____
 Seconded by: _____

Consent Vote on items: H1.

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copies of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

 Wayne Demikoff, Interim Board Secretary

L. LEGAL

L1. Approve Entrance into Shared Services Agreement/Technology Support Services

BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby approve entrance into Shared Services Agreement/Technology Support Services with the Bergen County Technical School District Board of Education to provide general technology support services for the purpose of computer troubleshooting, maintenance, server maintenance, reliable backup procedures, network maintenance and documentation, file system organization, and basic training, effective July 1, 2013, through June 30, 2014.

L2. Approve Appointment of Treasurer of School Monies/November 2013-June 30, 2014

BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby approve the appointment of Joanne M. Wilson as Treasurer of School Monies, effective November 1, 2013, through June 30, 2014, at a salary of \$6,000, pro-rated.

L3. Contract Award/Bergen County Department of Health Services

BE IT RESOLVED: that, upon recommendation of the superintendent and business administrator, the board approves entrance into contract with the *County of Bergen Department of Health Services* to provide administration and supervision of basic nursing services to eligible students attending non-public schools for the 2013-2014 school year.

Motion of: _____

Seconded by: _____

Consent Vote on item: L1-L3

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copy of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

Wayne Demikoff, Interim Board Secretary

A. ADOPTION OF POLICIES AND REGULATIONS

A1. BE IT RESOLVED: that, upon recommendation of the superintendent and board secretary/business administrator, the board does hereby approve the second reading of the following policies:

- Policy 1240 Evaluation of Superintendent
- Policy 3142 Nonrenewal of Non-tenured Teaching Staff Member
- Policy 3144 Certification of Tenure Charges
- Policy 3221 Evaluation of Teachers
- Policy 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 3224 Evaluation of Principals, Vice Principals, and Assistant Principals
- Policy 4146 Nonrenewal of Non-tenured Support Staff Member

Motion of: _____
 Seconded by: _____

Consent Vote on item: A1

	KC	JF	JP	KP	AR	PS	SZ	LG	DD
AYE									
NAY									
ABSENT									
ABSTAINED									
RECUSED									

Certified to be true copy of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 17, 2013.

 Wayne Demikoff, Interim Board Secretary

Respectfully Submitted,
 Richard D. Tomko, Ph.D
 Superintendent of Schools