



ELMWOOD PARK BOARD OF EDUCATION
ELMWOOD PARK, NEW JERSEY

AGENDA

WORK MEETING

MARCH 27, 2012

A **WORK** MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 6:30 P.M. IN THE TEACHER'S FACULTY ROOM AT MEMORIAL HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE

B. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. PUPILS
3. GENERAL
4. BUSINESS

C. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

D. CLOSED SESSION – AS MAY BE REQUIRED

E. PUBLIC COMMENTS

F. ADJOURNMENT

ELMWOOD PARK BOARD OF EDUCATION
ELMWOOD PARK, NEW JERSEY
AGENDA

REGULAR MEETING

MARCH 27, 2012

A **REGULAR** MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 8:00 P.M. IN THE MEDIA CENTER AT MEMORIAL HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

- A. OPENING: ROLL CALL

- B. PRESENTATIONS: FIRE PREVENTION POSTER CONTEST WINNERS
 STUDENTS OF THE MONTH

- C. PUBLIC COMMENTS – AGENDA ITEMS ONLY

- D. OPEN SESSION: REVIEW OF REGULAR AGENDA
 - 1. PERSONNEL
 - 2. PUPILS
 - 3. GENERAL
 - 4. BUSINESS

- E. PUBLIC COMMENTS – GENERAL

- F. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

- G. BUDGET HEARING – 2012-2013 School Year
 (Presentation, Mr. Moffitt – Business Administrator)

- H. PUBLIC COMMENTS – 2012-2013 BUDGET ONLY

- I. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT

- J. SUPERINTENDENT’S REPORT

- K. CLOSED SESSION – AS MAY BE REQUIRED

- L. ADJOURNMENT

ACKNOWLEDGEMENTS – Students of the Month
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Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education acknowledge the *achievement(s)* of the following students for winning the Fire Prevention Poster Contest.

Alexandra Bartoszek
Grade 2
Sixteenth Avenue School

Paris Vargas
Grade 2
Gantner Avenue School

Jacob Rubiani
Grade 5
Gantner Avenue School

Natalie Bravo
Grade 6
Memorial Middle School

Sage Weinzierl
Grade 10
Memorial High School

Desiree Balistrieri
Grade 11
Memorial High School

District Students of the Month

GILBERT AVENUE SCHOOL

STUDENT NAME

GRADE

Lilyanna Duarte	K
Brian Czygier	K
Jacob Yang	K
Joshua Rodriguez	1
Carlos Luis	1

Gabriela Wida	1
Rebecca Tester	2
Sarah Tester	2
Carly Ihnat	3
Gianna Sullivan	3
Camila Krejpowicz	4
Abraham Kario	4
Nico Pellerito	5
Stephanie Hernandez	5

GANTNER AVENUE SCHOOL

STUDENT NAME

GRADE

Israel Echevarria	Pre-K
Affan Yousuf	K
Amanda Tapia-Matos	K
Deev Shah	1
Devin Longaker	1
Krish Patel	2
Daniel Haxhiu	2
Alexander Lorenzo	2 & 3
Mya Pena	3
Anthony Azzoline	3
Vincenzo Scolaro	3 & 4
Nicholas DelVescovo	4
Laxmi Gajera	4
Jacob Rubiani	5
Katrina Sta Romana	5
Ashley Quinones	5

SIXTEENTH AVENUE SCHOOL

STUDENT NAME

GRADE

Aniqa Imran	Pre-K
Chloe Gonzalez	Pre-K
Jonothan Joseph	Pre-K
Paul Murphy	K-1
Kyle Jones	K - 2
Camila Martinez	K

Martin Jang	K
Jayden Buttacavoli	K
Kirandeep Kaur	1
Veronica Kalinowski	1
Jaykyah Penn	1
Lexi Morello	2
Saher Imran	2
Monali Thaker	2
Asad Kapdi	3
Kayla Duran	3
Sean Raleigh	3
Zachary Martinez	4
Aness Abdelgader	4
Maja Bozinovska	4
Lukasz Chrzastek	5
Isdeld Gonzalez	5

MEMORIAL MIDDLE SCHOOL

STUDENT NAME

GRADE

Justin Lopez	6
Qiana Archer	7
Gabriela Cruceta	8

MEMORIAL HIGH SCHOOL

STUDENT NAME

GRADE

Quadhir Cline-Askew	9
Hayat Abdelal	10
Nina Rodriguez	11
Shanna-Gay Lewin	12

1. PERSONNEL

A. EMPLOYMENT

N/A

B. RESIGNATION

N/A

C. RETIREMENT

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *accept* the letter of *intent to retire* from *Mr. Lawrence A. DeSantis*, Middle School Principal, effective July 1, 2012.

D. COACHES/STIPEND

N/A

E. APPOINTMENT of AIDES

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following aides at Gilbert Avenue School for the 2011/2012 school year:

NAME	POSITION	UPC#	SALARY	LOCATION
Annia Brito	Classroom Instructional Aide	AIDE.03.PRSD.NA.01	\$13.50 (Hour)	Gilbert Avenue School
Andrea Schurr	Classroom Instructional Aide	AIDE.03.PRSD.NA.02	\$13.50 (Hour)	Gilbert Avenue School

F. SUBSTITUTES

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following substitute for the 2011/2012 school year:

Elizabeth Popravak
14 Mill Street
Elmwood Park, NJ 07407

G. TRANSFER

N/A

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

N/A

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

N/A

K. WORKSHOP/TRAINING

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the following *request* for the 2011/2012 school year, for the following employee's to attend workshops:

Name	Position	Date	Sub Required	Activity	Location	Cost
Lynn Kassai	1 st Grade Teacher	April 4, 2012	Yes	Bergen County Educational Training -iPad	Rochelle Park, NJ	None
John Wittenbauer	LAL Teacher	June 1, 2012	Yes	The Capstone Experience – NJ Pathways to Teaching	West Windsor, NJ	None
Danielle Leva	SAC Counselor	March 26, 2012	No	Stopping Violence & Abuse	Mahwah, NJ	None
Virginia VanGenderen -Cheung	3 rd Grade Teacher	June 4, 2012	Yes	Bergen County Educational Training – ipad	Rochelle Park, NJ	None
Emelda Spence	Guidance Counselor	April 24, 2012	No	Counselor's Day Program	New Brunswick, NJ	None

L. STUDENT TEACHING OBSERVATION/PRACTICUM

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the student teaching observations as listed below:

Name	School	From	To	Teacher	Subject
Jamie Kugler	Memorial Middle School	November 12, 2012	December 21, 2012	TBD	6, 7, & 8 Math
Jamie Kugler	Gilbert Avenue School	September 5, 2012	November 9, 2012	Ms. DiPetrillo	Grade 1

M. PARAPROFESSIONALS

N/A

N. EMPLOYEE CONTRACTS

N/A

O. JOB DESCRIPTIONS

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Assistant Coach*, effective March 28, 2012.
- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Clerk*, effective March 28, 2012.
- 3) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Head Coach*, effective March 28, 2012.
- 4) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Head School Nurse*, effective March 28, 2012.
- 5) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *High School Principal*, effective March 28, 2012.

- 6) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Middle School Principal*, effective March 28, 2012.
- 7) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Paraprofessional*, effective March 28, 2012.
- 8) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Payroll Clerk*, effective March 28, 2012.
- 9) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Principal - Elementary*, effective March 28, 2012.
- 10) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Security Officer*, effective March 28, 2012.
- 11) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Teacher*, effective March 28, 2012.
- 12) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the proposed *job description* for *Volunteer*, effective March 28, 2012.

P. GENERAL

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* Employee #4163 to submit a physical examination by the district school physician.

2. STUDENTS

- 1) Dr. Richard D. Tomko, Superintendent of School, recommends that the board of education confirm/approve *private out of district placement(s)* for the 2011/2012 school year, as attached.

3. GENERAL

- G1. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the acceptance of *grant* request from Mrs. Allison Jackter, Gantner Avenue School Principal, for the 2011-2012 school year as listed below:

Acceptance of \$500 Grant from Exxon/Mobil to be used
towards math or science activities

- G2. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the request from Mrs. Allison Jackter, Gantner Avenue School Principal, for the *donation* of a \$100 Staples Gift Card from Staples Office Supplies and Mrs. Vora, parent, for Miss Sabina's fifth grade class at Gantner Avenue School for the 2011- 2012 school year.

- G3. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *activity/events/fundraisers/etc.* request from Mrs. Allison Jackter, Gantner Avenue School Principal, for the 2011-2012 school year as listed below:

Liberty Science Center Field Trip
Jersey City, NJ
Wednesday, May 23, 2012
8:45 a.m. – 3:00 p.m.
All Grade 4 Students
Ms. Gata, Ms. Pollack, Ms. Schmitt, Ms. Arimborgo, Ms. Guzman

Turtle Back Zoo Field Trip
West Orange, NJ
Monday, April 23, 2012
(Rain Date Monday, April 30, 2012)
9:15 a.m. – 2:00 p.m.
Ms. Arose, Ms. Kittaneh

Spring Photos
Gymnasium
Wednesday, April 25, 2012
9:00 a.m. – 12:00 p.m.
Gantner Avenue School PTO
Mrs. Jennifer Martino

- G4. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *change to the school calendar* for the 2011-2012 school year, as listed below:

School will be closed on May 24*, 25, and 29, 2012
in lieu of the three unused emergency days

*(Sixteenth Avenue School will be in single session on May 24th since school was not in session during a power outage.)

- G5. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. Lawrence DeSantis, Middle School Principal, for the 2011-2012 school year as listed below:

Family Fun Night Carnival Party
In recognition of students (grades 1-5) in the Superintendent's Summer Reading Challenge
who achieved the established goal and their parents
Middle School Gymnasium
Thursday, March 29, 2012
6:00 – 8:00 p.m.
Ms. Andrea Selvaggi
Dr. Richard Tomko

- G6. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. David Warner, Memorial High School Principal, for the 2011-2012 school year as listed below:

Catalog Fundraiser
Sunday, April 1, 2012 – Monday, April 30, 2012
In and out of school
High School
Book Club
Ms. DePascale

ESPN Magazine Subscription Sale
Out of School
Wednesday, March 28, 2012 – Friday, April 13, 2012
High School Baseball Team
Coach Scarnaty

Elmwood Park Apparel Sale
R&D Promotions
Out of School
Wednesday, March 28, 2012 – Friday, April 13, 2012
High School Baseball Team
Coach Scarnaty

2nd Annual Beefsteak
Elmwood Park VFW
Friday, May 11, 2012
7:00 p.m. – 11:00 p.m.
Crusader Football Program
Coaches, Alumni and Supporters
Coach Wisniewski

2nd Annual Lift-a-thon
High School Weight Room
Monday, June 4; Tuesday, June 5; Wednesday, June 6, 2012
3:00 p.m. – 6:00 p.m.
Crusader Football Program
High School Football Players
Coach Wisniewski

Golf Outing
Farmstead Golf Club
Thursday, August 2, 2012
1:30 p.m. – 8:00 p.m.
Crusader Football Program
Coaches, Alumni and Supporters
Coach Wisniewski

- G7. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the request from Mrs. Allison Jackter, Gantner Avenue School Principal, for the **donation** of a large television and a computer monitor from Mr. and Mrs. Kida, parents, for Gantner Avenue School for the 2011- 2012 school year.
- G8. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the request from Ms. Andrea Selvaggi, Director of Curriculum, for the **donation** of books from the VFW Post# 5084, to be used as prizes for the Superintendent's Summer Reading Challenge for the 2011- 2012 school year.

G9. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the request from Mrs. Allison Jackter, Gantner Avenue School Principal, for the **donation** of 8 boxes of books and VHS tapes from Mrs. Linda Smith, grandparent, for Gantner Avenue School for the 2011- 2012 school year.

G10. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **activity/events/fundraisers/etc.** request from Mr. David Saper, Gilbert Avenue School Principal, for the 2011-2012 school year as listed below:

Jenkinson’s Aquarium Field Trip
Point Pleasant, NJ
Monday, May 21, 2012
9:30 a.m. – 3:00 p.m.
Grade 5 classes
Grade 5 Teachers, Parent Chaperones

G11. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the **donation** of \$900, to offset the costs associated with establishing Patriot Park, from the graduating class of 1982 for the 2011- 2012 school year.

G12. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **activity/events/fundraisers/etc.** request from Mr. Dominick Silla, Sixteenth Avenue School Principal, for the 2011-2012 school year as listed below:

AMC Theatres Field Trip
View movie, “Chimpanzees”
Garden State Plaza, Paramus, NJ
Friday, April 20, 2012
9:00 a.m. – 2:00 p.m.
Grade 4 Students
Grade 4 Teachers, Parent Chaperones

G13. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the acceptance of a **grant** request from Mr. Anthony Grieco, Assistant Superintendent for Personnel and Special Services, for the 2011-2015 school years as listed below:

Submission of Race to the Top
application to State of NJ,
Department of Education.
The allocation is \$38,468.

G14. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *request* from Chief Thomas Johnson, Elmwood Park Police Department, to hold active shooter and other drills in district schools in July, 2012 (dates to be determined).

4. BUSINESS

M. Approval of Minutes

M1. BE IT RESOLVED: that the minutes of the following meeting be approved:
Regular Meeting - **February 28, 2012**

F. Financial

F1a & b Financial Report –N/A

F2. Confirmation of Bills and Warrants – 2011-2012

BE IT RESOLVED: that, based upon the recommendation of the superintendent and business administrator, the bills payable March 2012, from Valley National Bank Board of Education General Account, which were reviewed by Finance Committee be confirmed for payment.

F3. Stipend and Overtime Payroll Confirmation

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator in issuing the stipend payroll for February 2012, and

BE IT FURTHER RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable for February 2012.

F4. Acknowledgment of Student Activity Account Balances – N/A

BG. Business General

BG1. Use of Facilities - Approvals

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the Board approves the requests for Use of School Facilities, per Board Policy #1330.

BG2. Use of Facilities – Approvals – Outside Organizations

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the Board approves the requests for Use of School Facilities by outside organizations, per Board Policy #1330.

H. Harassment, Intimidation and Bullying

H. BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby affirm the Superintendent’s decision on Harassment, Intimidation and Bullying cases.

L. Legal

L1. Authorize Application for Safety Grant Program

BE IT RESOLVED: that the board of education does hereby authorize the board secretary/business administrator to execute application documentation for the New Jersey School Boards Association Insurance Group Safety Grant Program.

**A. Adoption of Policies and Regulations
Second Reading of Policy**

A1. BE IT RESOLVED: that, upon recommendation of the superintendent and board secretary/business administrator, the board does hereby approve the second reading of the following policy:

Policy 8600 Transportation

Respectfully Submitted,

Dr. Richard D. Tomko
Superintendent of Schools