

**ELMWOOD PARK BOARD OF EDUCATION
ELMWOOD PARK, NEW JERSEY**

AGENDA

WORK MEETING

DECEMBER 14, 2010

A **WORK** MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 6:30 P.M. IN THE TEACHER'S FACULTY ROOM AT MEMORIAL HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE

B. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. PUPILS
3. GENERAL
4. BUSINESS

C. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

D. CLOSED SESSION – AS MAY BE REQUIRED

E. ADJOURNMENT



*The Elmwood Park Board of Education,
Central Office Administration and Staff would
like to wish our students, faculty, parents, and
members of the community a safe and healthy
holiday season and a prosperous New Year.*

ELMWOOD PARK BOARD OF EDUCATION
ELMWOOD PARK, NEW JERSEY

AGENDA

REGULAR MEETING

DECEMBER 14, 2010

A **REGULAR** MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 8:00 P.M. IN THE MEDIA CENTER AT MEMORIAL HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE

B. PRESENTATIONS: Miss Jennifer Pellegrine, President
- Mr. Matthew Demaria - Retirement

Mr. Richard D. Tomko, Superintendent of Schools
- District Students of the Month

C. PUBLIC COMMENTS – AGENDA ITEMS ONLY

D. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. PUPILS
3. GENERAL
4. BUSINESS

E. PUBLIC COMMENTS - GENERAL

F. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT

G. SUPERINTENDENT’S REPORT

H. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

I. CLOSED SESSION – AS MAY BE REQUIRED

J. ADJOURNMENT

PRESENTATIONS

Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education acknowledge the *service* of Mr. Matthew DeMaria, Board Attorney, who is retiring after many years of loyal and dedicated service to the Elmwood Park School District, on a *plaque of appreciation*, presented by Miss Jennifer Pellegrine, Board of Education President.

Mr. Richard D. Tomko, Superintendent of Schools, congratulates and recommends that the board of education acknowledge the *achievement(s)* of the following students for being selected as *Students of the Month* for November, 2010.

Gilbert Avenue School

<u>STUDENT NAME</u>	<u>GRADE</u>
Victoria Mocarski	Pre-K
Arshad Renitya	Pre-K
Jaime Mantari	K
Mikaelah Peterson	K
Alexander Hlawacz	K
Sofia Dimoska	1
Luca Burgos	1
Jaylin "Chase" Tutten	2
Gianna Sullivan	2
Anotnella Maffei	3
Michelle Palustre	3
Julianna Ceballos	4
Agnieszka Karkoszka	4
Kalleigh Downes	5
Franco Catania	5
Briona Diaz	5

Gantner Avenue School

<u>STUDENT NAME</u>	<u>GRADE</u>
Saul Sanchez	Pre-K
Gianna Pulvirenti	K
Shiv Gandhi	K
Grant Movsesyan	1
Arianna Sirianni	1
Sofia Lauret	2
Khushi Ghandi	2
Evan Tart	3

Simona Risteska	3
Paul Guarnieri	4
Jacob Rubiani	4
Yara Yont	5
Illiana Natale	5
Alexander Lorenzo	1,2,3
Barry Diaz	4,5

Sixteenth Avenue School

<u>STUDENT NAME</u>	<u>GRADE</u>
Subeh Baker	Pre-K
Henry Ball	Pre-K
Emma Diaz	K-2
Samreen Kashem	K-3
Anthi Kritoulis	K
Natalia Lupinski	K
Saniya Tate	K
Amelia Siczek	1
Isabella Martino	1
Angela Castillo	1
Suzette Antony	2
Robert Vella	2
Chaz Bender	2
Maja Bozinovska	3
Adaeze Njoku	3
Wiktorija Jurgowska	3
Gerrond Tang-Hap	4
Jessica Bis	4
Michael Urrego	5
Ryan Fakhoury	5
Kiersten McIlwrath	5

Memorial Middle School

<u>STUDENT NAME</u>	<u>GRADE</u>
Tamora Binns	6
Sara Milenkorska	7
Sylvia Mocarski	8

Memorial High School

<u>STUDENT NAME</u>	<u>GRADE</u>
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Jonathan Rodriguez	9
Casey Chun	10
Mohammed Alhaj	11
Giselle Espinal	12

1. PERSONNEL

A. EMPLOYMENT

1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of **Ms. Lynn A. Kassai**, 4-29 Hartley Place, Fair Lawn, NJ 07410, as the Basic Skills Teacher at a salary of \$44,432, Step 2, effective December 15, 2010, prorated for the 2010/2011 school year.

B. RESIGNATION

N/A

C. RETIREMENT

N/A

D. COACHES/STIPEND

Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the extra-curricular *coaching*, student activity position for the 2010/2011 school year, as listed below:

	NAME	POSITION	STEP	SALARY
1)	Teri Giumarra	Assistant Basketball Coach	2	\$5,168
2)	Pamela Longaker	CARE Program Supervisor	N/A	\$20/hr. (9 hrs/wk)

E. APPOINTMENT of AIDES

1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of **Ms. Rita G. Verdini**, 2-20 Summit Avenue, Fair Lawn, NJ 07410, as lunch aide for Gantner Avenue School, at a salary of \$12.50 per hour, for the 2010/2011 school year, effective December 20, 2010 through June 30, 2011, pending results of drug screening and fingerprint check.

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

F. SUBSTITUTES

1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment(s)* as listed below:

SUBSTITUTE TEACHERS: As attached

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

G. TRANSFER

N/A

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of **Melissa Lerner** as volunteer assistant middle school cheerleading coach for the 2010/2011 school year.

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve ***Family Medical Leave***, for **Ms. Linda Forster**, Middle School Special Education Teacher, from October 22, 2010 through June 30, 2011.
2. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the ***Maternity/Disability Leave*** for **Ms. Jessica Hanke-Downes**, Gilbert Avenue Basic Skills Teacher, from February 1, 2011 through June 13, 2011.
3. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the ***Maternity/Disability Leave*** for **Ms. Jenny Shannon**, High School Language Arts Literacy teacher, from March 17, 2011 through September 1, 2011.

K. WORKSHOP/TRAINING

Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following request from Dr. Helen Berman, Director of Special Services, for the 2010/2011 school year, for the following case manager to attend trainings:

	Name	Position	Date	Substitute Required	Activity	Location
1)	Lisa Acinapura	Social Worker, Special Services	January 20, 2011	NO	Spec. Ed Law Seminar	Cedar Grove, NJ

L. STUDENT TEACHING OBSERVATION/PRACTICUM

Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the student teaching observation, as listed below:

	Name	School	From	To	Teacher	Subject
1)	Slywia Polowniak	Gilbert Avenue School	January 31, 2011	May 6, 2011	Ms. Kass	Elementary Education

M. PARAPROFESSIONALS

N/A

N. EMPLOYEE CONTRACTS

N/A

2. PUPILS

N/A

3. GENERAL

- G1. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education accept the *donation* of a television from **Mrs. Sandra Balistreri** for the students of Sixteenth Avenue School for the 2010-2011 school year.
- G2. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. David Warner, High School Principal, for the 2010-2011 school year as listed below:

Great Lakes Scripts Gift Card Fundraiser
January 1 – June 24, 2011
(In/Out School)
(Project Graduation)

Bake / Empanada Sale Fundraiser
January 4, 2011
January 13, 2011
February 2, 2011
2:45 p.m. – 3:00 p.m.
(High School Lobby)
(Spanish Club)

Dance for Grades 3-5 Fundraiser
April 21, 2011
6:00 p.m. – 9:00 p.m.
(High School Cafe)
(Project Graduation)

Applebee's Night Fundraiser
January 10, 2011
All Day
(Applebee's, Garfield NJ)
(Project Graduation)

Candy Sale Fundraiser
December 15, 2010 – June 15, 2011
(In/Out School)
(Spanish Club)

Off Broadway Play and Lunch
January 27, 2011
9:30 a.m. – 3:00 p.m.
(Spanish Reparatory Theatre, NYC)
(Mexico Lindo Restaurant, NYC)
(Spanish Club)

Friendship Dance
February 4, 2011
7:00 p.m. – 10:00 p.m.
(HS Café)
(Spanish Club)

Mulberry Street Desserts Fundraiser
December 1, 2010 – June 24, 2011
All Day
(Mulberry Street, Elmwood Park)
(Project Graduation)

Family Fun Day
May 7, 2011
9:00 a.m. – 4:00 p.m.
(HS Fields)
(Project Graduation)

Jewelry Sale Fundraiser
December 19, 2010 – February 28, 2011
All Day
(Internet Website)
(Project Graduation)

Movie Night Fundraiser
January 28, 2011
7:00 p.m. – 9:30 p.m.
(HS Café)
(Spanish Club)

School Logo Attire Sale Fundraiser
January 4, 2011 – January 14, 2011
10:45 a.m. (school store)
2:00 p.m. (school store)
also, (in/out school)
(Multicultural Club)

MS/HS Dance-Off Contest Fundraiser
March 10, 2011
7:00 p.m. – 10:00 p.m.
(HS Auditorium)
(MS/HS Multicultural Club)

Micro-Fiber Sheet Sale
December 15, 2010 – March 31, 2011
All Day
(In School/Home)
(EPHS Competition Cheerleaders)

Cookies for Cancer/Wristbands Sale Fundraiser
December 17, 2010
4:00 p.m. – 9:00 p.m. (prior to varsity basketball game)
(Outside Gym)
(HS Art Club)

- G3. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. Lawrence DeSantis, Middle School Principal, for the 2010-2011 school year as listed below:

Hoops For Hearts Fundraiser
February 24, 2011
(MS Gym)
(American Heart Association)
(Ms. Lehansky)

- G4. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the ***activity/events/fundraisers/etc.*** request from Mr. David Saper, Gilbert Avenue School Principal, for the 2010-2011 school year as listed below:

“Officer Phil” Assembly
February 10, 2011
Pre-K through 2nd grades
10:15 a.m.
(Gilbert Avenue Gym)

- G5. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the ***teacher appreciation program*** request from Mrs. Connie Sudol, EPEA President, for the 2010-2011 school year as listed below:

Stress Management Seminar
January 11, 2011
HS Staff
During Faculty Lunch Periods
(HS Faculty Lunch Room)
(Elmwood Park Chiropractic & Physical Therapy)

- G6. Mr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the ***Plaque Dedication*** request from Mr. David Warner, High School Principal, for the 2010-2011 school year as listed below:

Karl Walker Plaque Dedication
December 17, 2010
7:00 p.m. (before varsity basketball game)
Open To Public
HS Gym

4. FINANCE

M. Approval of Minutes

M1. BE IT RESOLVED: that the minutes of the following meeting be approved:

Regular Meeting - November 23, 2010

F. Financial

F1a. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

Board Secretary's Reports/September Transfer Report/September

F1b. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

Treasurer of School Monies Report/September

F1c. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

Board Secretary's Reports/October Transfer Report/October

F1d. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

Treasurer of School Monies Report/October

F1e. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

Board Secretary's Reports/November Transfer Report/November

F1f. BE IT RESOLVED: that the following 2010-2011 reports, attached, are accepted and approved for filing and audit:

**Treasurer of School
Monies Report/November**

F2. Issuance of Purchase Orders

BE IT RESOLVED: that the Elmwood Park Board of Education, based upon the recommendation of the business administrator, confirms the action of the secretary in having issued purchase orders since the last regular meeting of the board, as attached.

F3. Confirmation of Bills and Warrants

BE IT RESOLVED: that, based upon the recommendation of the superintendent and business administrator, the bills payable from Valley National Bank Board of Education General Account, which were reviewed by Finance Committee be confirmed for payment.

F4. Stipend and Overtime Payroll Confirmation

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator in issuing the stipend payroll for November, and

BE IT FURTHER RESOLVED:

that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable for November, as attached.

F5. Acknowledgment of Student Activity Account Balances

BE IT RESOLVED: that, upon the recommendation of the board secretary/business administrator, the board acknowledges student activity account balances for period ending November 2010, as attached.

F6. Submission of the Comprehensive Annual Financial Report and Corrective Action Plan for June 30, 2010

BE IT RESOLVED: that the board hereby acknowledges the receipt, review and evaluation of the Comprehensive Annual Financial Report, along with the respective Correction Action Plan for the period Ending June 30, 2010, and authorizes the Board Secretary to Reflect subject acknowledgement in minute of meeting.

BG. Business General

BG1. Use of Facilities - Approvals

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy#1330, as attached.

BG2. Use of Facilities – Approvals – Outside Organizations – N/A

BG3. Congratulatory Resolution to County Superintendent on Retirement

BE IT RESOLVED: that the board, on behalf of the administrators, faculty, staff, and residents congratulate Dr. Aaron R. Graham on his career and retirement, as attached.

L. Legal – N/A

A. Adoption of Policies and Regulations – N/A