



ELMWOOD PARK BOARD OF EDUCATION
ELMWOOD PARK, NEW JERSEY

Happy Holidays!



AGENDA

WORK MEETING

DECEMBER 18, 2012

A **WORK** MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 6:30 P.M. IN THE TEACHER'S FACULTY ROOM AT MEMORIAL HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE

B. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. PUPILS
3. GENERAL
4. BUSINESS

C. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

D. CLOSED SESSION – AS MAY BE REQUIRED

E. PUBLIC COMMENTS

F. ADJOURNMENT

ELMWOOD PARK BOARD OF EDUCATION
ELMWOOD PARK, NEW JERSEY
AGENDA

| |
|------------------------|
| REGULAR MEETING |
|------------------------|

DECEMBER 18, 2012

A **REGULAR** MEETING OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 8:00 P.M. IN THE **GYMNASIUM AT MEMORIAL MIDDLE SCHOOL**, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL

- B. PRESENTATIONS:
- a. Students of the Month
 - b. Monthly Student Congress Update

C. PUBLIC COMMENTS – AGENDA ITEMS ONLY

- D. OPEN SESSION: REVIEW OF REGULAR AGENDA
- 1. PERSONNEL
 - 2. PUPILS
 - 3. GENERAL
 - 4. BUSINESS

E. PUBLIC COMMENTS – GENERAL

F. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

G. BOARD SECRETARY/BUSINESS ADMINISTRATOR’S REPORT

H. SUPERINTENDENT’S REPORT

I. CLOSED SESSION – AS MAY BE REQUIRED

J. ADJOURNMENT

| |
|------------------|
| ACKNOWLEDGEMENTS |
|------------------|

Dr. Richard D. Tomko, Superintendent of Schools, congratulates and recommends that the board of education acknowledge the *achievement(s)* of the following students for being selected as *Students of the Month* for November, 2012.

GILBERT AVENUE SCHOOL

STUDENT NAME

GRADE

| | |
|-------------------|-------|
| Xavier Ramos | Pre-K |
| Moad Aglaguel | Pre-K |
| Javit Wu | K |
| Riccardo Messina | K |
| Daniel Dimoski | K |
| David Hlawacz | K |
| Angelina Petreska | 1 |
| Walter Rivera | 1 |
| Ryan Ortiz | 2 |
| Sheyla Beicht | 2 |
| Jacklyn Alicea | 2 |
| Kaya Augustyniak | 3 |
| Haya Siddiqui | 3 |
| Veronica Rzaca | 4 |
| Jaiden Logothetis | 4 |
| Aaliyah Mancero | 5 |
| Celine Trizzino | 5 |

GANTNER AVENUE SCHOOL

STUDENT NAME

GRADE

| | |
|-----------------|-------|
| Matthew Rojas | Pre-K |
| Cristina Luongo | K |
| Angelo Mio | K |
| Michelle Pineda | K |
| Sahiti Patolia | 1 |
| Jada Pena | 1 |
| Ashley Rahill | 2 |
| Peter Fasolo | 2 |
| Paris Vargas | 2 & 3 |
| Derrick Romero | 3 |
| Madaline Neal | 3 |
| Hassan Baig | 3 & 4 |
| Aniya Smith | 4 |
| Debbie Paredes | 4 |
| Amelia Denek | 5 |
| Riya Patel | 5 |
| Dominic Merdita | 4 & 5 |

SIXTEENTH AVENUE SCHOOL

STUDENT NAMEGRADE

| | |
|--------------------------|-------|
| Rafael Beniquez | Pre-K |
| Dylan Beicht | Pre-K |
| Damian Berger | Pre-K |
| Angelina DeLaRosa | K-1 |
| Ahmet Gunes | 2-5 |
| Joey Mannarino | K - 2 |
| Sofia Ubillos | K |
| Jay Patel | K |
| Elizabeth Dankwa | K |
| Nicoletta Frattino | 1 |
| Diamond Harris-Drakeford | 1 |
| Olivia Onate | 1 |
| Hanan Awawdeh | 2 |
| Jean-Carlos Vargas | 2 |
| Stephen Gutierrez | 2 |
| Samantha Bizzarro | 3 |
| Jocelynn Valentin | 3 |
| Calvin Ombajin | 3 |
| Naeema Shaikh | 4 |
| Zaniera Byrd | 4 |
| Jesse Widovic | 5 |
| Kena Patel | 5 |
| Omkar Chauhan | 5 |

MEMORIAL MIDDLE SCHOOL

STUDENT NAMEGRADE

| | |
|----------------|---|
| Michael Smith | 6 |
| Brian Smith | 7 |
| Mariam Abdalla | 8 |

MEMORIAL HIGH SCHOOL

STUDENT NAMEGRADE

| | |
|------------------|----|
| Anjali Ruparel | 9 |
| Abigail Urena | 10 |
| Warliz Gonzalez | 11 |
| Mobinuddin Ahmad | 12 |

| |
|--------------|
| 1. PERSONNEL |
|--------------|

A. EMPLOYMENT

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment** of the following school administrators, principals, teachers, custodians and other officers and employees pursuant to N.J.S.A. 18A:16-1, N.J.A.C. 23A-6.8, and Board Policies 3141 and 4125, effective through June 30, 2013, pending the results of a fingerprint check:

| NAME | POSITION | UPC# | SALARY | LOCATION | EFFECTIVE DATE |
|-------------------|--|--|--|-------------|------------------|
| Sean Rothenburger | Maternity Leave Replacement Athletic Trainer | ATH.01.TRNRM.HS.01 11-140-100-101-01-005-00 (50% F) 11-402-100-104-01-043-00 (50% T) | \$45,194 Step 1 (Pier Diem) Pro-Rated | High School | February 1, 2013 |

B. RESIGNATION

N/A

C. RETIREMENT

N/A

D. COACHES/STIPEND

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **extra-curricular activity, student activity** positions for the 2012/2013 school year, as listed in the categories below:

| Name | Position | Salary | Location | UPC # | Effective Date |
|--------------------|-------------------|-------------------|-------------|------------------------------------|----------------|
| Thomas Balistrieri | JV Softball Coach | \$4,583 Step 1 | High School | 037-03 11-402-100-100-01-037-00 | Spring 2013 |

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

E. APPOINTMENT of AIDES

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following aides at Gilbert Avenue School for the 2012/2013 school year:

| NAME | POSITION | UPC# | SALARY | LOCATION |
|-------------|-----------------------|------|-------------------|----------------|
| Terry Ihnat | Substitute Lunch Aide | N/A | \$12.50 (Hour) | Gilbert Avenue |

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

F. SUBSTITUTES

1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following substitutes for the 2012/2013 school year, pending the results of a fingerprint check:

Sean Rothenburger
Fadwa Abdelgader
Alyssa Stroinski
Lorene Acquotta
Amanda Lysiak
Arisleida Ramos

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

G. TRANSFER

N/A

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

N/A

I. VOLUNTEER

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of the following volunteers for the 2012/2013 school year, pending results of a fingerprint check:

| Name | Position | Effective Date |
|----------------|---|-------------------------------------|
| Aaron Gonzalez | Wrestling | 2012-2013 Season |
| Milagros Vega | Media Center and Lunch Monitor Sixteenth Avenue School | Upon completion of Background Check |

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

J. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

N/A

K. WORKSHOP/TRAINING

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *request* for the 2012/2013 school year, for the following employees to attend workshops:

| Name | Position | Date | Substitute Required | Cost | Activity | Location |
|-----------------|-------------------------------|----------------|---------------------|-----------------------|------------------------|-------------------|
| Cheryl Proto | Supervisor of Human Resources | March 21, 2013 | No | Mileage Reimbursement | FMLA Compliance Update | Atlantic City, NJ |
| Christina Buldo | Elementary Guidance Counselor | March 20, 2013 | Yes | None | Respectful Classroom | East Orange, NJ |

L. STUDENT TEACHING OBSERVATION/PRACTICUM

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education *confirm/approve* the student teaching observations as listed below:

| Name | School | From | To | Teacher | Subject |
|---------------------|----------------|-------------------------------------|-------------|----------------|----------------|
| Ms. Celeste Morales | Gantner Avenue | February 5, 2013 (Tuesdays Only) | May 7, 2013 | Mrs. DiScola | Grade 2 |

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

M. PARAPROFESSIONALS

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *paraprofessional appointment*, as listed below, pending the results of a fingerprint check:

| Name | Position | School | Effective Date |
|------------------|-----------------|---------------|-----------------------|
| Mr. Matthew Dare | Basketball | Middle School | 2012-2013 Season |

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

N. EMPLOYEE CONTRACTS

N/A

O. JOB DESCRIPTIONS

N/A

P. GENERAL

N/A

Motion of: _____

Seconded By: _____

Consent Vote on items: PA1 – PM1

| | JF | KC | DD | LG | CK | JP | KP | AR | LS |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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William P. Moffitt, Board Secretary/Business Administrator

2. STUDENTS

1) Dr. Richard D. Tomko, Superintendent of School, recommends that the board of education confirm/approve *private out of district placement(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private Schools for Students with Disabilities for the 2012/2013 school year:

Benway School, Wayne

DATES: 12/10/12 through 06/27/13
 TIME: 8:50 A.M to 2:00 P.M.
 COST: \$34,592.69 per student
 105313AR (new)

2) Dr. Richard D. Tomko, Superintendent of School, recommends that the board of education confirm/approve *out of district placement(s)* as regulated by N.J.A.C. 6A:14 and N.J.A.C. 6A:23A-18, Private Schools for Students with Disabilities for the 2012/2013 school year:

Eastwick College HoHoKus, Hackensack

DATES: 01/2/13 through 06/27/13
 TIME: 11:30 A.M to 2:00 P.M.
 COST: \$6,985.00 per student
 108311KR (move-in)

NOTE: ALL COSTS ARE ESTIMATES AND SUBJECT TO CHANGE AND VERIFICATION

Motion of: _____

Seconded by: _____

Consent Vote on items: S1 through S2

| | KC | DD | LG | CK | JP | KP | LS | AR | JF |
|------------------|----|----|----|----|----|----|----|----|----|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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 William P. Moffitt, Board Secretary

3. GENERAL

- G1. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *activity/events/fundraisers/etc.* request for the 2012-2013 school year as listed below:

| School Activity | Loc./ School | Date/Time | Participants | Adm./Teach. Coach/Advis. |
|--|---|--|--|---------------------------|
| Sweat/T-Shirt Sale - Yearbook Committee sell "Class of 2013" sweatshirts. | HS/Home | Jan. – Mar. 2013 | HS Sr. Class | Ms. Keeser |
| Volleyball Match - HS Volleyball Team hosts Alumni vs. MS match to raise money for a new net system. The alumni will assist /introduce MS girls to the game. | HS Gym | Sun. 1/13/13 4:00 – 6:00 pm | EP Volleyball Alumni & MS Girls | Ms. Voight |
| Volleyball Matches - HS volleyball team hosts co-ed volleyball games to raise money. | HS Gym | (Sundays) Apr – June 2013 3:30 – 6:00 pm | EPHS Students | Ms. Voight |
| Volleyball Match - EP Math League hosts Teacher vs. Student match to raise money for the club. Admission is \$3 | HS Gym | Wed. 12/19/12 7:00 – 9:00 pm | EP Students /Faculty | Ms. Cedeno |
| Give The Gift of Art Program - Art supplies donated to benefit sick children in Hackensack Hospital | MS | Wed. 12/5/12 – Fri. 1/4/13 | MS/HS Students/ Faculty/Staff | Mrs. Buffa |
| PTO Holiday Spirit Wear - Students & staff pay \$1 to dress up during school. | Gantner | Fri. 12/14/12 8:45 am – 3:15 pm | School-Wide | Mrs. Jackter |
| PTO Pajama Spirit Wear | Gantner | Thurs. 12/20/12 8:45 am – 3:15 pm | School-Wide | Mrs. Jackter |
| 16 th Ave. School "Seussical" Field Trip | Bergen PAC 30 N. Van Brunt Str., Englewood, NJ | Thurs. 2/7/13 9:00 am – 2:00 pm | Cypher/ Canonic Grades K/1 students | Ms. Cypher Ms. Canonic |
| NJ Food Drive - HS SADD students will sort and assemble food and outfits for families in need. | Food Bank of NJ, Hillside, NJ | Thurs. 12/20/12 All Day | HS SADD Students | Ms. Merheb Ms. Keeser |
| HS Volleyball Candy Fundraiser – Sell candy to raise money for volleyball program. | HS/Home | Jan. – Feb. 2013 | HS Volleyball Team | Ms. Voigt |

Motion of: _____
 Seconded by: _____

Consent Vote on item G1:

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|----|----|----|----|----|----|----|----|----|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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 William P. Moffitt
 Board Secretary

(seal)

G2. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *District Nursing Services Plan*, for the 2012-2013 school year.

Motion of: _____

Seconded by: _____

Consent Vote on item G2:

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|----|----|----|----|----|----|----|----|----|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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 William P. Moffitt
 Board Secretary

(seal)

G3. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the ***Comprehensive Guidance and Counseling Program (Guidance Curriculum K-12)***, for the 2012- 2013 school year.

Motion of: _____

Seconded by: _____

Consent Vote on item G3:

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|----|----|----|----|----|----|----|----|----|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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William P. Moffitt
Board Secretary

(seal)

G4. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the ***2012-2014 Professional Development Improvement Plan (Board)***.

Motion of: _____

Seconded by: _____

Consent Vote on item G4:

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|----|----|----|----|----|----|----|----|----|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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William P. Moffitt
Board Secretary

(seal)

G5. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *2012-2014 District Goals and Action Plans*.

Motion of: _____

Seconded by: _____

Consent Vote on item G5:

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|----|----|----|----|----|----|----|----|----|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

Certified to be true copy of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 18, 2012.

 William P. Moffitt
 Board Secretary

(seal)

| |
|--------------------|
| 4. BUSINESS |
|--------------------|

M. Approval of Minutes - Forthcoming

M1. BE IT RESOLVED: that the minutes of the following meeting be approved:
Special Meeting - November 20, 2012

M2. BE IT RESOLVED: that the minutes of the following meeting be approved:
Work/Regular Meeting - November 27, 2012

Motion of: _____

Seconded by: _____

Consent Vote on item: M1 – M2:

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|----|----|----|----|----|----|----|----|----|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

Certified to be true copy of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 18, 2012.

William P. Moffitt, Board Secretary

F. Financial

F1A. August 2012 Financial Reports

BE IT RESOLVED:

that the Board of Education accepts the financial reports, as submitted, which include the monthly Board Secretary’s Report and the Treasurer of School Moneys report for the month ending August, 2012. The Board notes that the Secretary’s and Treasurer’s Reports are in balance for the cash receipts and disbursements for the month ending August 2012, and

The Board of Education hereby approves the Monthly Transfer Report for the month ending August, 2012 as submitted.

BE IT FURTHER RESOLVED:

that pursuant to NJAC 6A:23A-16.10, I, William Moffitt can not certify that as of August, 2012 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1.

F1B. Board of Education Certification

BE IT RESOLVED:

that after receipt and review, the Elmwood Park Board of Education accepts the submitted district financial reports for August 2012. The Board also acknowledges that the Board Secretary / Business Administrator cannot certify that no major budgetary line item accounts have been over-encumbered, which is in violation of N.J.A.C. 6A:23A-16.10(a)1, and that sufficient funds may not be available to meet the district's financial obligations for the remainder of the fiscal year.

Motion of: _____
 Seconded by: _____

Consent Vote on item: F1A through F1B:

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

Certified to be true copy of resolution adopted by the Elmwood Park Board of Education at its meeting held on December 18, 2012.

 William P Moffitt, Board Secretary

BG. Business General

BG1. Use of Facilities - Approvals

BE IT RESOLVED:

that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy #1330.

BG2. Use of Facilities – Approvals – Outside Organizations – N/A

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities by outside organizations, per Board Policy #1330.

Motion of: _____
Seconded by: _____

Consent Vote on items: BG1 through BG2

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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William P. Moffitt, Board Secretary

H. Harassment, Intimidation & Bullying

H1. BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby affirm the Superintendent’s decision on Harassment, Intimidation and Bullying cases, as reviewed by the HIB Committee.

Motion of: _____
 Seconded by: _____

Consent Vote on items: H1.

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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 William P. Moffitt, Board Secretary

L. Legal

L1. Approval of Special Service Provider

BE IT RESOLVED: that, upon recommendation of the superintendent and board secretary/business administrator, the board hereby approves the following professional services provider for the delivery of special education services to district students for the 2012-2013 school year:

CALDWELL PEDIATRIC THERAPY CENTER

Motion of: _____
 Seconded by: _____

Consent Vote on items: L1.

| | KC | DD | JF | LG | CK | JP | KP | AR | LS |
|------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| AYE | | | | | | | | | |
| NAY | | | | | | | | | |
| ABSENT | | | | | | | | | |
| ABSTAINED | | | | | | | | | |
| RECUSED | | | | | | | | | |

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William P. Moffitt, Board Secretary

Respectfully Submitted,

Richard D. Tomko, Ph.D.
Superintendent of Schools

