



ELMWOOD PARK BOARD OF EDUCATION
ELMWOOD PARK, NEW JERSEY

AGENDA

SPECIAL MEETING

NOVEMBER 7, 2011

A **SPECIAL MEETING** OF THE ELMWOOD PARK BOARD OF EDUCATION IS BEING HELD THIS EVENING AT 7:00 P.M. IN THE MEDIA CENTER AT MEMORIAL HIGH SCHOOL, 375 RIVER DRIVE, ELMWOOD PARK, NEW JERSEY.

A. OPENING: ROLL CALL, SUNSHINE STATEMENT, FLAG SALUTE

B. EXECUTIVE SESSION – (HIB)

C. OPEN SESSION: REVIEW OF REGULAR AGENDA

1. PERSONNEL
2. PUPILS
3. GENERAL
4. BUSINESS

D. PUBLIC COMMENTS

E. COMMENTS BY BOARD MEMBERS – OLD AND NEW BUSINESS

F. ADJOURNMENT

1. PERSONNEL

A. EMPLOYMENT

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Ms. Daniela Buscio**, 220 Orchard Street, Elmwood Park, NJ 07407, as Basic Skills Teacher at the Middle School at a salary of \$55,944, pro-rated, on Step 5 of the MA teacher salary guide for 2011/2012 school year, effective November 8, 2011, through June 30, 2012, pending results of fingerprint check.
- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Ms. Stephanie Rossi**, 66 Park Avenue, Hillsdale, NJ 07642 as Guidance Counselor at Memorial Middle School at a salary of \$53,944, pro-rated, on Step 4 of the MA teacher salary guide and a stipend of \$2,536.00, pro-rated, for the 2011/2012 school year, effective November 8, 2011, through June 30, 2012, pending results of fingerprint check.
- 3) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Mr. Adam Micek**, 6-07 Burke Place, Fairlawn, NJ 07410 as Supervisor of Maintenance/Custodians at a salary of \$56,000, pro-rated, effective November 9, 2011 through June 30, 2012.
- 4) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the appointment of **Mr. Giovanni Penna** as 2nd Shift Custodian at a salary of \$36,455, pro-rated, plus a six (6)% increase due to night differential, Step 1 effective November 9, 2011, through June 30, 2012.

G. TRANSFERS

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm the transfer of **Ms. Carole Wicks**, Transportation Coordinator to Accounts Payable/Bookkeeper (no change in step or salary), effective November 8, 2011 through June 30, 2012.

O. JOB DESCRIPTION

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the proposed job description for **Business Analyst**, effective November 8, 2011 for the 2011/2012 school year.
- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the proposed job description for **Coordinator of Human Resources**, effective November 8, 2011 for the 2011/2012 school year.