

**FINAL SUMMARY MINUTES – REGULAR MEETING – DECEMBER 15, 2009
ELMWOOD PARK BOARD OF EDUCATION
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Following are Final Summary Minutes of the Regular Meeting of the Elmwood Park Board of Education held on Tuesday, December 15, 2009. Official, more detailed minutes, are maintained in the Office of the Board Secretary.

The Regular Meeting of the Elmwood Park Board of Education was opened at 8:30 p.m. in the Memorial High School Media Center.

Present were: Arlene Rudmann, Lori Sproviero, Michael Bufis, Douglas DeMatteo, Louise Gerardi, Claire Kalinowski, Jennifer Pellegrine, Keith Cannizzo, and Sandra Balistrieri. Also present were Joseph F. Casapulla, Superintendent of School, Richard Tomko, Interim Assistant Superintendent, Curriculum & Instruction, and Board Attorney, Matthew DeMaria.

The Statement of Compliance is hereby incorporated. “The December Work Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, December 15, 2009, at 6:30 p.m. in the Memorial High School Teachers’ Faculty Room. The Regular December Action Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, December 15, 2009, at 8 p.m. in the Memorial High School Media Center.”

The regular meeting was opened to the public at 8:31 p.m. and closed to the public at 8:32 p.m.; reopened to the public at 8:40 p.m. and closed to the public at 8:40. No one addressed the board during the public portions of the meeting.

1. PERSONNEL

Motion of Mrs. Gerardi, Seconded by Mr. Cannizzo, approving personnel action resolutions A through H.

Vote: Approved unanimously by roll call vote of the members present.

- A. The superintendent recommends that the board of education confirm/approve the letter of *resignation* from Ms. Danielle Scolaro, as special education aide at the Sixteenth Avenue School, effective December 23, 2009, with regret.
- B. The superintendent recommends that the board of education confirm/approve the letter of *resignation* from Ms. Danielle Malfa, as special education aide at the Sixteenth Avenue School, effective December 23, 2009, with regret.
- C. The superintendent recommends that the board of education confirm/approve a *family medical leave* for Lisa Acinapura, social worker for Special Services beginning on March 17, 2010, up to and including June 16, 2010. The superintendent also recommends that the board approve an unpaid leave of absence commencing on June 16, 2010 through June 30, 2010.
- D. The superintendent recommends that the board of education confirm/approve the unpaid three day *leave of absence* for Jeanette Heredia, grade 4 teacher at Gilbert Avenue School, June 23, 24, & 25, 2010, for the purpose of her wedding. A substitute is required.

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- E. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Mr. Anthony Grieco, 74 Mill Street, Bloomfield 07003 as assistant principal/director of athletics, at a salary of \$110,208, step 7 of the administrator's salary guide, with an additional stipend for athletic director, step 3 at \$4,000.00, salary and stipend prorated, pending results of drug screening and fingerprint check for the remainder of the 2009/2010 school year.
- F. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Mr. Alexander Stefanou, 34 Gettysburg Way, Lincoln Park 07035 as special education (autistic/BD teacher) at Memorial Middle/High School, at a salary of \$46,000.00 step 3 of the BA teacher salary guide, plus \$30.00 per lunch period instruction, prorated for 2009/2010 school year, effective January 7, 2010, pending results of drug screening and fingerprint check.
- G. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Mr. Michael Wartel, 338 Post Avenue, Lyndhurst 07071 as district registrar, at a stipend of \$6438.96, prorated for 2009-2010 year.
- H. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Elizabeth Ann Alvarez, 17B West Street, Elmwood Park 07407, as classroom aide for district student(s) at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective January 4, 2010 through June 25, 2010, pending results of drug screening and fingerprint check.

Motion of Mr. DeMatteo, Seconded by Mrs. Sproviero, approving personnel action resolutions, I through O (J as amended).

Vote: Approved unanimously, as amended, by roll call vote of the members present.

- I. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Geri M. Rabbat, 544 Indian Road, Wayne 07470, as classroom aide for district student(s) at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective December 16, 2009 through June 25, 2010, pending results of drug screening and fingerprint check.
- J. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Jamal Rollins, 157 Tracy Place, Hackensack 07601, as one on one teacher aide for district student(s) at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective January 4, 2009, through June 25, 2010, pending results of drug screening and fingerprint check.

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- K. The superintendent recommends that the board of education confirm/approve the ***appointment(s)*** of Katie A. Skelley, 24 Lehigh Way, Oakland 07436, as classroom aide for district student(s) at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective December 16, 2009 through June 25, 2010, pending results of drug screening and fingerprint check.

- L. The superintendent recommends that the board of education confirm/approve the ***appointment(s)*** of Jennifer Sudol, 15 Mayfair Drive, West Orange 07052 as one on one teacher aide for district student(s) at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective December 16, 2010 through June 25, 2010, pending results of drug screening and fingerprint check.

- M. The superintendent recommends that the board of education confirm/approve the ***appointment(s)*** of Christina J. Bridges, 16 Old Route 17N, Chester, New York 10918, as one on one teacher aide for district student(s) at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective December 16, 2009 through June 25, 2010, pending results of drug screening and fingerprint check.

- N. The superintendent recommends that the board of education confirm/approve the ***appointment(s)*** of Mr. Joseph Koban, 43 Ackerman Avenue, Elmwood Park 07407, as technology aide for the Elmwood Park School District, at a rate of \$12.50 per hour, effective December 16, 2009 through June 30, 2010, pending results of drug screening and fingerprint check.

- O. The superintendent recommends that the board of education confirm/approve the ***appointment(s)*** of Kimberly DelConsole, 149 Gilbert Avenue , Elmwood Park 07407, as lunchroom monitor at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective December 16, 2009 through June 25, 2010.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Education Association and the Elmwood Park Board of Education.

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Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving personnel action resolutions P through T.

Vote: Approved unanimously by roll call vote of the members present.

- P. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Terry Ihnat, 32 Court Street, Elmwood Park 07407, as lunchroom monitor at Gilbert Avenue School, effective January 4, 2010 through June 25, 2010, at a rate of \$12.50 per hour, pending results of drug screening and fingerprint check.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Education Association and the Elmwood Park Board of Education.

- Q. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Wendy Edwards, 46 Summit Avenue, Elmwood Park 07407 as substitute lunchroom monitor at Gilbert Avenue School, effective January 4, 2010 through June 25, 2010, at a rate of \$12.50 per hour, pending results of drug screening and fingerprint check.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Education Association and the Elmwood Park Board of Education.

- R. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ismat Meah, 59B Glenwood Avenue, Elmwood Park 07407 as substitute lunchroom monitor at Gilbert Avenue School, effective January 4, 2010 through June 25, 2010, at a rate of \$12.50 per hour, pending results of drug screening and fingerprint check.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Education Association and the Elmwood Park Board of Education.

- S. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Rita Khalaf, 65A Glenwood Avenue, Elmwood Park 07407 as substitute lunchroom monitor at Gilbert Avenue School, effective January 4, 2010 through June 25, 2010, at a rate of \$12.50 per hour, pending results of drug screening and fingerprint check.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Education Association and the Elmwood Park Board of Education.

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- T. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Laura Brown, 276 Martha Avenue, Elmwood Park 07407 as temporary replacement maternity leave teacher commencing January 4, 2010, until on or about March 26, 2010, for grade 4 at Gilbert Avenue School, at a rate not to exceed ninety dollars (\$90.00) per day.

NOTE: This appointment does not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Education Association and the Elmwood Park Board of Education.

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving action resolutions U through Z.

Vote: **Approved unanimously by roll call vote of the members present.**

- U. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Danielle Zillitto, 619 Kinderkamack Road, Oradell 07649 from maternity leave substitute for Nancy Cooney to grade 2 teacher, step 1 of the teacher salary guide, at a salary of \$42,000.00, for the 2009/2010 school year, effective January 4, 2010 through June 30,2010.
- V. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Bhumika Patel, 39 Edstan Drive, Moonachie 07074 as Fiscal Analyst in the Elmwood Park School District, at a salary of \$43,000.00 (prorated) for the 2009/2010 school year, effective January 4, 2009, pending results of drug screening and fingerprint check.
- W. The superintendent recommends that the board of education confirm/approve the *transfer* of Nancy Cooney, 167 9th Street, Bayonne 07002 from grade 2 teacher, to district basic skills teacher, for the 2009/2010 school year, effective January 4, 2010 through June 30,2010.
- X. The superintendent recommends that the board of education confirm/approve the *leave of absence* for Nancy Cooney, 167 9th Street, Bayonne 07002, teacher at Sixteenth Avenue School, under Family Leave Insurance (F.L.I.) effective January 20, 2010 through March 8, 2010.

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- Y. The superintendent recommends that the board of education confirm/approve the *field observation assignment(s)*, as listed below:

NAME: Alison Schell (elementary)
SCHOOL: Sixteenth Avenue School
TIME FRAME: February 8, 2010 through May 3, 2010
One day per week
TEACHER: Sherry Freyer

NAME: Danielle Malfa
SCHOOL: Sixteenth Avenue School
TIME FRAME: January 13, 2010 through May 4, 2010
60 hours, approximately 5 hours per week
TEACHER: Mary Montone

- Z. The superintendent recommends that the board of education confirm/approve the *appointment(s)* as listed below:

SUBSTITUTE TEACHERS: As attached

NOTE: These appointment(s) do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving personnel action resolution AA.

Vote: Approved unanimously by roll call vote of the members present.

- AA. The superintendent recommends that the board of education confirm/approve the *extra-curricular* coaching/non-coaching, district/out of district student activity position(s), for the 2009/2010 school year, as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>STEP</u>	<u>SALARY</u>
Carol Gutierrez	Spring Intramural Advisor	---	\$1,385.00
Steven Herget	Volunteer Boys Basketball Coach	---	---

NOTE: These appointment(s) do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

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The superintendent recommends that the board of education confirm/approve *professional trip(s)* as listed below:

- 1) Gail Pasch (Memorial High School), Current, Best Strategies to Help Speech-Pathologists Enhance Student Literacy Skills (grades K-12), January 20, 2010, full day, Bureau of Education & Research, Holiday Inn, Newark, at a cost of \$207. A substitute is not required. (1st activity)
- 2) Dr. Angela Snow (Memorial High School), Partners in Science National Conference, January 14 – 17, 2010, two full days, Seton Hall University Murdock Trust, San Diego, California, at no cost. A substitute is required. (1st activity)
- 3) Gail Marzitelli (Gantner Avenue School), Autism and Related Conditions, January 27, 2010, full day, Health Ed, Fort Lee, at a cost of \$179. A substitute is not required. (1st activity)
- 4) Kathleen Karcz (60 East 53rd Street), Kathleen Monahan (60 East 53rd Street), Systems 3000 training session, December 7, 2009, half day, Eatontown, at no Cost. A substitute is not required. (1st activity for both)
- 5) Katty David (Memorial High School), Working Successfully With Difficult and Disruptive Students, January 11, 2010, full day, Bureau of Education & Research, Holiday Inn, Newark, at a cost of \$203. A substitute is required. (1st activity)
- 6) Michael Wartel (Memorial High School), New Jersey Professional Security Officer, December 15, 16, 17, 2009, full day, SOS Security Training Center, Parsippany, at no cost. A substitute is not required. (1st activity)
- 7) Jane Cusmano (Gantner Avenue School), Managing Disruptive Classroom Behavior, February 23, 2010, full day, Saddle Brook, at a cost of \$199.00. A substitute is required. (1st activity)
- 8) Jessica Downes (Gilbert Avenue School), Practical Strategies for Title 1 Para professionals and Teachers, January 20, 2010, full day, Holiday Inn, Newark, at a cost of \$199.00. A substitute is not required. (1st activity)
- 9) Ira Wallin (Memorial High School), How to Gain High Scores on the Advanced Placement Statistics Exam, January 27, 2010, full day, Rutgers Department of Math, Piscataway, at a cost of \$185.00. A substitute is required. (1st activity)

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10) Kathleen Karcz (60 East 53rd Street), North Jersey Educational Insurance Fund Meeting, January 22, 2010, half day, Hackensack, at no cost. A substitute is not required. (2nd activity)

11) Jennifer Surniak (Gilbert Avenue School), Visual Supports on the Go, March 25, 2010, full day, Hackensack, at a cost of \$80.00. A substitute is not required. (2nd activity)

2. PUPILS

Motion of Mrs. Sproviero, Seconded by Mr. Cannizzo, approving pupil action resolutions A through J.

Vote: Approved unanimously by roll call vote of the members present.

- A. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was the same, services provided by Diane Bates, 12 Moro Terrace, Wayne 07470:

101545 – Grade 3 at Sixteenth Avenue School	(initial)
105453 – Grade 1 at Sixteenth Avenue School	(initial)
001462 – PD at Sixteenth Avenue School	(ongoing)
105929 – SLD Grade 5 at Sixteenth Avenue School	(ongoing)
101985 – SLD Grade 6 at Memorial High School	(ongoing)
000765 – AUT Grade 5 at Washington South, Paramus	(ongoing)
001441 – PD at Sixteenth Avenue School	(ongoing)

- B. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was the same, services provided by Perfectly Speaking, LLC, 79 Wilson Street, Saddle Brook 07663:

103743 – COM Grade 3 at Gilbert Avenue School	(ongoing)
104176 – SLD Grade 4 at Gilbert Avenue School	(ongoing)
105874 – Kindergarten at Gilbert Avenue School	(initial)

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- C. The superintendent recommends that the board of education confirm/approve occupational therapy evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was the same, services provided by Boni Gross, OTSN, 41 Hillcrest Road, West Caldwell 07006:

104767 – Kindergarten at Sixteenth Avenue School (ongoing)
105874 – Kindergarten at Gilbert Avenue School (initial)

- D. The superintendent recommends that the board of education confirm/approve occupational therapy evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$350 per evaluation, last year's cost was the same, services provided by Rickard Rehabilitation Services, 500 Eastbook Road, Ridgewood 07450:

105207 – ED Grade 8 at Cornerstone (ongoing)

- E. The superintendent recommends that the board of education confirm/approve neurological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$400 per evaluation, last year's cost was \$350, services provided by Dr. Joseph Holahan, St. Joseph's Regional Medical Center, Child Development Center, 703 Main Street, Paterson 07503:

106269 – Grade 5 at Gantner Avenue School (initial)
101545 – Grade 3 at Sixteenth Avenue School (initial)
104767 – Kindergarten at Sixteenth Avenue School (ongoing)
105453 – Grade 1 at Sixteenth Avenue School (initial)
103743 – COM Grade 3 at Gilbert Avenue School (ongoing)
104549 – SLD Grade 4 at Gilbert Avenue School (ongoing)
106501 – PD at Gilbert Avenue School (initial)
103110 – SLD Grade 3 at Gilbert Avenue School (ongoing)
105874 – Kindergarten at Gilbert Avenue School (initial)
000765 – AUT Grade 5 at Washington South, Paramus (ongoing)

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- F. The superintendent recommends that the board of education confirm/approve psychiatric evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$450 per evaluation, last year's cost was the same, services provided by Dr. Gauderer, Cedar Hill Medical Center, 541 Cedar Hill Avenue, Wyckoff 07481:

105448 – Kindergarten at Sixteenth Avenue School (initial)
105929 – SLD Grade 5 at Sixteenth Avenue School (ongoing)

- G. The superintendent recommends that the board of education confirm/approve emergency psychiatric screening for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$767, services provided by Bergen Regional Medical Center, 230 E. Ridgewood Avenue, Paramus 07652:

103314 – MD Grade 12 at Memorial High School (ongoing)

- H. The superintendent recommends that the board of education confirm/approve occupational therapy service(s) 1 time per week for 45 minutes a session, for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$90 per session, last year's cost was the same, services provided by Boni Gross, OTSN, 41 Hillcrest Road, West Caldwell 07006:

103356 – MD Grade 6 at Memorial High School (ongoing)

- I. The superintendent recommends that the board of education confirm/approve audiological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$567 per evaluation, last year's cost was \$463, services provided by Hackensack Medical Center, Department of Audiology, 30 Prospect Avenue, Hackensack 07601:

104176 – SLD Grade 4 at Gilbert Avenue School (ongoing)

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- J. The superintendent recommends that the board of education confirm/approve out-of-district placement(s) and /or continuation of placement(s), as listed below:

BANCROFT SCHOOL, Haddonfield

Effective: 9/1/2009 through 6/30/2010

Cost: \$298,254.28 (Residential)

000692 - Autistic Grade 8 at Bancroft School, Haddonfield (ongoing)

CHANCELLOR ACADEMY OUTREACH, Boonton

Effective: 11/17/2009 through 6/18/2010

Cost: \$61,280.00 (pro-rated)

001164 - OHI at Chancellor Academy Outreach, Boonton (change in placement)

THE BROWNSTONE SCHOOL, Saddle Brook

Effective: 11/24/2009 through 6/24/2010

Cost: \$47,900.00 (pro-rated)

001458 - PD Grade Pre-K from Gantner Avenue School (change in placement)

CHANCELLOR ACADEMY, Pompton Plains

Effective: 12/4/2009 through 6/24/2010

Cost: \$50,504.40 (pro-rated)

106496 - ED Grade 11 at Chancellor Academy, Pompton Plains (ongoing)

LEARNING CENTER FOR EXCEPTIONAL CHILDREN, Clifton

Effective: 11/23/2009 through 6/21/2010

Cost: \$46,319.00 (pro-rated)

001494 - PD Grade Pre-K from Gilbert Avenue School (change in placement)

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3. GENERAL

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving general action resolutions A through F.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Bufis, who recused himself from the vote as to item E.

- A. The superintendent recommends that the board of education confirm/approve the *guest speaker(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, during the 2009/2010 school year, as listed below, and as attached:

Danielle Mark
DeVry Institute
Grade 12 students
(December 16, 2009)

Joy Davis
Art Institute of New York
Home Management Classes
January 7, 2010)

- B. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

MULTICULTURAL CLUB INTERNATIONAL FOOD SALE
(Grades 9 – 12 students)
March 5, 2010

FUSION MULTICULTURAL TALENT SHOW & INTERNATIONAL BUFFET
(Multicultural Club member's, grades 9 – 12)
February 11, 2010

SINGLE SESSION SNACK SALE
(Grades 9 – 12)
December 23, 2009

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- C. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Lawrence DeSantis, Memorial Middle School Principal, for the 2009/2010 school year, as listed below:

MIDDLE SCHOOL BAKE SALE
(All grade levels)
February 26, 2010 & March 18, 2010

- D. The superintendent recommends that the board of education accept the donation of dictionaries from the Elmwood Park-Paterson Lodge #60 Of the Benevolent and Protective Order of Elks of the United States of America, 192 Market Street, Elmwood Park 07407, for district grade 3 students.
- E. The superintendent recommends that the board of education confirm/approve the (*FIRST READING*) of the revised bylaws, policies, and administrative regulations as submitted.
- F. The superintendent recommends that the board of education confirm/approve the *field trip(s)* as listed below:

ACTIVITY:	Gilbert Avenue Nursery Rhyme Reading
LOCATION:	Gilbert Avenue School
DATE:	December 17, 2009
TIME:	9:15 am to 11:00 am
PARTICIPANTS:	(21) Grade 10 – 12 Students
CHAPERONES:	1 female
TRANSPORTATION:	None

<u>SIXTEENTH AVENUE SCHOOL:</u>	Toni Clark/Melisa Cascetta
ACTIVITY:	IMAX Theatre
LOCATION:	West Nyack, NY
DATE:	January 13, 2010
TIME:	9:15 am to 12:00 noon
PARTICIPANTS:	(58) Students
CHAPERONES:	5 females/1 male
TRANSPORTATION:	District Bus (2)

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M. APPROVAL OF MINUTES

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving action resolution M1, approval of Minutes.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mr. Bufis, who recused himself from the vote.

M1. BE IT RESOLVED: that the minutes of the following meeting be approved:

Regular Meeting - November 24, 2009

F. FINANCIAL

Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, approving action resolutions F1a and F1b, financial Reports.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mrs. Sproviero, who recused herself from the vote on F1b due to a conflict of interest.

F1a. BE IT RESOLVED: that the following 2009-2010 reports, attached, are accepted and approved for filing and audit:

**Board Secretary’s Reports/November
Transfer Report/November**

F1b. BE IT RESOLVED: that the following 2009-2010 reports, attached, are accepted and approved for filing and audit:

Treasurer of School Monies Report/November

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F2. Issuance of Purchase Orders

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving action resolution F2, Issuance of Purchase Order.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mr. Bufis voted no in regard to purchase order 10-0955.

BE IT RESOLVED: that the Elmwood Park Board of Education, based upon the recommendation of the business administrator, confirms the action of the secretary in having issued purchase orders since the last regular meeting of the board, as attached.

F3. Confirmation of Bills and Warrants

Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, approving action resolution F3, Bills and Warrants.

BE IT RESOLVED: that, based upon the recommendation of the superintendent and business administrator, the bills payable from JPMorgan Chase Board of Education General Account, which were reviewed by Finance Committee be confirmed for payment.

F4. Stipend and Overtime Payroll Confirmation

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving action resolution F4, Stipend and Overtime Payroll Confirmation.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator in issuing the stipend payroll for November; and

BE IT FURTHER RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable

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for November, as attached.

F5. Acknowledgment of Student Activity Account Balances

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving action resolution F5, Acknowledgment of Student Activity Account Balances.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED: that, upon the recommendation of the board secretary/
business administrator, the board acknowledges student
activity account balances for period ending November, 2009,
as attached.

G. GENERAL

G1. Use of Facilities – Approvals

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving action resolution G1, Use of Facilities.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED: that, upon the recommendation of the superintendent and
Business administrator, the board approves the requests for
Use of School Facilities, per Board Policy #1330, as attached.

By motion of Ms. Pellegrine, which was seconded by Mr. Cannizzo, the meeting was adjourned at 9:10 p.m.

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Tuesday, December 15, 2009, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

**William P. Moffitt
Board Secretary**